



## CONSTRUCTION LEADERSHIP COUNCIL

### **2016 GBCA CLC Steering Committee Guidelines**

#### **CLC Structure**

The CLC functions as a forum in which members can network, socialize, and exchange ideas on issues facing mid-career construction professionals. The CLC is open to all interested GBCA members without the need of a formal appointment process. The steering committee membership rotates on a regular two-year basis.

#### **CLC Purpose**

- To be an open forum to exchange ideas.
- To be an entry vehicle into GBCA to promote new member involvement.
- To foster a strong network among peers.
- To create and promote industry innovation.
- To discuss the most important issues and provide feedback to GBCA leadership.
- To help structure GBCA for the future.

#### **CLC Steering Committee**

- The Steering Committee will be made up of up to 6 committed CLC members.
- The Steering Committee responsibilities are as follows:
  - Two-year term;
  - Two face-to-face meetings per year;
  - Monthly conference calls;
  - Actively participate and promote at least four CLC member events during the year;
  - Actively participate in the CLC Steering Committee, which drives the initiatives of the CLC
- The Steering Committee will have a Chair and Vice Chair, who will serve one-year terms.
- The Chair will be appointed by the GBCA Chairman.
- The Vice Chair will be chosen at the discretion of the Chair.

#### **New CLC Steering Committee Members**

- Those interested in joining the Steering Committee must submit:
  1. The member application form (pages 3 & 4 below);
  2. A signed commitment form (page 5 below) from your employer; and
  3. A letter of recommendation from a peer explaining your eligibility and commitment.
- Completed application and all supporting documents are due **Friday, October 28, 2016.**

### **CLC Steering Committee Selection**

- The CLC Steering Committee will review all nominees during its November 2016 conference call. Most likely a current CLC Steering Committee member will call the nominee and discuss their application in greater detail. A final decision on which members will be selected will be made during the December 2016 call. The members will take into consideration the composition of the current Steering Committee and the number of slots available. They will be looking for nominees who:
  1. Are willing and able to be an active Steering Committee participant;
  2. Can make a two-year commitment;
  3. Will attend the two in-person meetings and monthly calls;
  4. Help diversify the Steering Committee in terms of geographic representation and type of work firm performs; and
  5. Completed all portions of the application, including providing a commitment from the employer and a letter of recommendation from a peer or supervisor.
  
- Applicants will be notified whether or not they have been selected for the Steering Committee the week of Dec. 12, 2016. Their two-year term will begin at the in-person Steering Committee meeting to be held prior to the GBCA Annual Meeting in January, 2017.
  
- Any nominees who are not appointed to the Steering Committee will be given more information about GBCA committees, forums and divisions, and strongly encouraged to join those of interest to them as well as actively participate in CLC membership events.



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## 2016 CLC Steering Committee Application

Thank you for your interest in the GBCA CLC Steering Committee. Please provide the following information:

### **Part One**

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Full Name: \_\_\_\_\_

Title & Company Name: \_\_\_\_\_

Company Address: \_\_\_\_\_

Office Phone: \_\_\_\_\_ Mobile Phone: \_\_\_\_\_

E-mail: \_\_\_\_\_

Type of work company performs? \_\_\_\_\_

Number of years with company? \_\_\_\_\_

Number of years in the construction industry? \_\_\_\_\_

How many years have you been involved in the GBCA CLC? \_\_\_\_\_

What sort of activities have you participated and planned for the CLC?

\_\_\_\_\_

Did you participate in an AGC Student Chapter in college? \_\_\_\_\_

Did you receive a scholarship from the AGC Education & Research Foundation? \_\_\_\_\_

Have you ever held an elected office for your local CLC or AGC? \_\_\_\_\_

If yes, please list here: \_\_\_\_\_

**Part Two**

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Have you ever attended a CLC Leadership Development Conference?

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Why do you want to be involved with the GBCA CLC Steering Committee?

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Please list any involvement you have had with the AGC of America, such as attended a conference, served on a committee.

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Please list any other miscellaneous information you would like the CLC Steering Committee members to know about you, including any volunteer or community activities.

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Completed application forms, including employer commitment form and recommendation letter, must be submitted before close of business **Friday, October 28, 2016, to Lauren Tosti at [ltosti@gbca.com](mailto:ltosti@gbca.com).**



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## 2016 GBCA CLC Steering Committee Employer Commitment Form

By signing this form, I acknowledge that I have reviewed the GBCA CLC Steering Committee Guidelines and the application. I am also well aware of the necessary commitment the nominee will need to make over the next two years (January 2017 - December 2018) if his/her nomination is approved, and I and my firm support that commitment.

Name of Steering Committee applicant: \_\_\_\_\_

Company name: \_\_\_\_\_

Name of supervisor: \_\_\_\_\_

Title of supervisor: \_\_\_\_\_

Signature of supervisor: \_\_\_\_\_

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