

Seniors

Imtaz Alli
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Education

Drexel University

Bachelor of Science in Construction Management
Cumulative GPA: 3.30

Philadelphia, PA
Expected Graduation: June, 2017

Employment Experience

Toll Brothers, ESE

Engineering Coop

Horsham, PA
March 2016 – Present

- Prepare legal descriptions and foundation and final as-built drawings
- Analyze as-builts to ensure final grading, driveways, house location, and other features meet specifications
- Work closely with Senior Environmental Project Manager for wetland delineation, tree tagging and identification, and water table data analysis
- Perform project site duties to assist survey crews with locating and verifying existing features
- Provide orientation and train new interns

Mansoor and Sons Real Estate

Operations Manager

Philadelphia, PA
March 2010 – Present

- Provide apartment unit renovation schedule and cost estimate
- Oversee all phases of interior renovations, concrete work, and HVAC repairs and replacements
- Negotiate subcontractor contracts to stay under project budget
- Install carpet, tiles, toilets, sinks, and bathtubs

Royal Valet Inc.

Team Captain, Valet Attendant

Merion Station, PA
July 2011 – June 2016

- Designated team captain for planning and organizing private valeting events
- Completed on-site customer service and resolved customer complaints
- Trained and verified credential qualifications of up to 5 new employees per month
- Drove executive vehicle to provide chauffeuring services for clients

Scheduling Manager

March 2013 – November 2013

- Scheduled and oversaw total operations of valet services at Philmont Country Club
- Interviewed and hired new employees
- Spearheaded service delivery and assigned all tasks to be performed by the team

Computer Skills

AutoCAD, Carlson Civil Suite, Civil 3D, Creo Parametric, eQuest, REM/Rate, Microsoft Office

Certifications

30 Hour OSHA Certification

December 2015 – Present

Activities

FeedPhilly, *Operations Manager*

February 2016 – Present

Philadelphia MSA Council, *Operations Chair, Executive Board*

May 2016 – Present

PMC Mentorship, *Founder*

July 2016 – Present

Project Management Institute, *Member*

June 2016 – Present

Nicholas Capaldi

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nickcapaldi13@gmail.com

Education	Undergraduate 2012-Present	Drexel University, Philadelphia PA Bachelor of Science in Civil Engineering Minor in Construction Management GPA: 3.26
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Honors and Awards	2012-2016	College of Engineering, Drexel University <ul style="list-style-type: none">• AJ Drexel Scholarship, Drexel University, 2012-Present• NCAA Division I Crew Athletic Scholarship, Drexel University, 2012-2016• NCAA Division I Men's Crew Captain, Drexel University, 2015-2016• National Honor Society, Oakcrest High School, 2012
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Work Experience	April 2015 - Present Trevose & Philadelphia, PA	Jacobs Engineering, Assistant Construction Engineer / Transportation Engineer <ul style="list-style-type: none">• Collaborate with Resident Engineer and Inspect PENNDOT traffic projects• Provide daily labor reports• Examine plans in order to confirm that projects will be executed accordingly• Support consultants on multi-million dollar project• Communicate with foremen and laborers to ensure tasks are completed correctly, efficiently, and safely• Resolve resident complaints
	April 2014 – Sept. 2014 King of Prussia, PA	Pennoni Associates Inc., Concrete Inspection Technician <ul style="list-style-type: none">• Inspect concrete, reinforcing steel, soil, and waterproofing at different project sites• Examine structural and shop drawings• Provide daily reports to job site superintendents• Communicate with superintendents, project managers, and laborers to ensure tasks were completed correctly and safely
	June 2008 to Present Hammonton, NJ	Capaldi Brother's Asphalt Maintenance, Laborer, Assistant Manager <ul style="list-style-type: none">• Review blueprints/plans and prepare parking lots for asphalt laying and maintenance• Cooperate with senior manager to complete seal coating, line striping, and crack filling• Build and prepare signs to ensure safe pedestrian and vehicle travel• Provide customer service and resolve customer complaints

Certifications	April 2016 April 2013 – April 2017 April 2016 December 2016	OSHA 10 American Concrete Institute (ACI) Nuclear Density Testing Certified Value Engineer
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Relevant Coursework:		
Mechanics of Materials	Techniques of Project Control	Soil Mechanics
Hydraulics / Hydrology	Estimating	Foundation Engineering
Structural Design	BIM in Construction	Construction Materials

Matthew Cimino

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Philadelphia, PA 19104
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EDUCATION

Drexel University

Bachelor of Science in Architectural Engineering
Structural Engineering Concentration
Construction Management Minor

Philadelphia, PA
Anticipated Graduation: June 2017
Cumulative GPA: 3.52

WORK EXPERIENCE

INTECH Construction – Construction Managers

Assistant Project Manager Co-op/Part-time

Philadelphia, PA
March 2016 - Present

- Utilize Prolog to coordinate organization and transmission of RFIs and submittals between trades and designers
- Facilitate the completion of designer punch list items for 286 residential units
- Prepare and compile completion lists for project milestones and facilitate completion with trades
- Inspect project site for completion of scheduled items and open inspection report items
- Manage drawing revisions on PlanGrid to update field superintendents and trades to enhance project operations
- Expedite documentation of meeting minutes for project record and coordination

Drexel Recreation Center – Athletics and Recreation

Facilities and Operations Manager

Philadelphia, PA
June 2015-Present

- Supervise and motivate up to 190 student staff to increase work production and client satisfaction
- Collaborate with student staff to manage up to 2,000 daily visitors and 50 daily facility events
- Lead response to emergency situations with students, patrons, or occurrences in the facility; CPR certified
- Provide inspections of facility for potential risk management issues affecting safety of students, staff, and patrons

Robert E. Lamb, Inc. – Industrial/Utility Planning, Design, and Construction

Structural Designer/Project Manager Co-op

Valley Forge, PA
March-September 2015

- Accessed RAM structural design software to model and analyze structures
- Computed load calculation for various geographic locations and structure types
- Performed management of construction project and prepared reports for lead project managers
- Assessed project status and discussed strategies with subcontractors to resolve on-site issues
- Orchestrated own engineering analysis project, and co-authored final report providing results to client

Allen-Sherman-Hoff – Ash Handling System Design

Structural Designer

Exton, PA
March-September 2014

- Implemented protocol to facilitate AutoCAD designs of pipe supports to meet steel drawing specification
- Analyzed project requirements and calculated loads on supports using Statics knowledge
- Reviewed shop drawings and confirmed accuracy with design drawings

HONORS AND AWARDS

Drexel University

A.J. Drexel Academic Scholarship, 2012-2017
4-time Knoll Educational Scholarship Winner, Knoll Educational Scholarship Program, 2012-2016
3-time Dean's List Recipient, Fall 2014, Fall and Winter 2015
Manager of the Year, Drexel Recreation Center, 2015-2016
Walter and Bertha Wolf Scholarship, 2012-2016
Ruck Leadership Institute, Sigma Phi Epsilon Fraternity

Philadelphia, PA

COMPUTER SKILLS

Software: AutoCAD; Revit; RAM Elements & Connections; SAP2000; eQuest; Prolog Manager; PlanGrid; Procore; Navisworks; Sketchup; Blubeam Revu; Microsoft Word, Excel, PowerPoint, Outlook

Emerson Leon Dolby

135 Chestnut Hill Rd
Stafford Springs, CT 06076
(860) 478-3621 – Emerson.L.Dolby@gmail.com

Education	Drexel University B.S. in Construction Management	College of Engineering Anticipated Graduation – March 2017
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Skills	AutoCAD, Bluebeam, Entrata, Microsoft Office Suite, OSHA 10-Hour Certified, Primavera P6, Procore, SketchUp, Yardi
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Experience	Consigli Construction <i>Project Management Intern</i>	April 2016 – September 2016 Hartford, CT
	<ul style="list-style-type: none">• Receive, review, forward and track status of submittals• Initiate, prepare, review, track and distribute RFIs• Attend project meetings and record meeting minutes• Assist in project close-out• Compilation of LEED Construction credit documentation• Communicate and enforce Consigli Construction Safety and Health Management Program	

	Campus Apartments <i>Assistant Project Manager - Facilities</i>	March 2015 - March 2016 Philadelphia, PA
	<ul style="list-style-type: none">• Management of Lender Required work for Three Multi-Family Acquisitions• Digitally archive weekly progress reports and technical " Knowledge Base" photographs of all assigned projects• Conduct routine quality audits to ensure that work is progressing per the specifications and initiate corrective actions• Management of Turn Contracts across both Owned and Third-Party portfolios	

	All Phase Enterprises <i>Interior Laborer/Mechanic's Assistant</i>	June 2014 – September 2014 Stafford Springs, CT
	<ul style="list-style-type: none">• Worked under supervision of Mechanic while performing routine services of vehicles• Obtaining daily shutdown permits for smoke detectors• Installed and maintained cleanliness of Negative Air Machines• Maintained a clean and safe work environment, compliant with OSHA regulations• Worked with subcontractors to ensure project is run in a safe and timely manner	

	Mountain Tree Service <i>Administrative Assistant</i>	June 2013 – September 2014 Somers, CT
	<ul style="list-style-type: none">• Communicated with previous and current customers and managed daily call log• Wrote work proposals and created work orders from signed contracts• Reported employee hours to payroll service and distribute payroll checks• Researched and developed advertisements and company promotions	

Leadership Experience	Copper Certified Wrestling Coach, Stafford Youth Wrestling, December 2012 – Present Brand Ambassador, Rockstar Energy - August 2015 - Present Recruitment Committee Chairman, Phi Kappa Psi Fraternity, December 2014– June 2016 Delegate, Phi Kappa Psi, Woodrow Wilson Leadership Academy - July 2015 Delegate, Phi Kappa Psi, Recruitment College - February 2015 Delegate, Phi Kappa Psi, Grand Arch Council - July 2014
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Scott J. Forrester
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Education

Drexel University
Bachelor of Science in Construction Management
Cumulative GPA: 3.51

Philadelphia, PA
Anticipated Graduation - June 2017

Experience

AIMCO
Assistant Project Manager

Philadelphia, PA
March to December, 2016

- Continuously developed the project schedule and tracked construction progress
- Oversaw construction quality control and created detailed punch lists using Finish Line for general contractor to complete
- Processed change orders and RFIs from general contractor
- Tracked and completed back-end punch list items and service requests falling under contractor warranty

Allan Myers
Estimator

Worcester, PA
March 2015 to September, 2015

- Performed and analyzed take-off for the largest land development project in company history, \$600 Million
- Solicited pricing quotes from subcontractors and vendors
- Compiled job tracking reports to analyze productivity and job cost
- Reviewed and adjusted bid proposals based on productivity and profit

Philadelphia Water Department
Construction Inspector

Philadelphia, PA
April to September, 2014

- Recorded daily reports of all work completed and of any occurrences on site
- Assured work being completed agreed with plans and specifications
- Communicated with community members to incorporate their wants and needs into the project
- Evaluated project progression for general contractor payment requests

Certifications

Procore Fundamentals
OSHA 30 HR.

Skills

Computer: Procore, AutoCAD, Bluebeam, Heavy Bid, Finish Line, Chief Architect, Microsoft Excel, PowerPoint, Word
Machine: Jointer, Planer, Table Saw, Ban Saw, Mider Saw, Drill Press, Belt Sander, Disc Sander, Router

Honors and Awards

A.J Drexel Scholarship, Drexel University: 2012-Present
Dean's List, Drexel University: Spring Quarter 12-13, Winter Quarter 13-14, Fall Quarter 15-16

Relevant Coursework

Construction Management of Field Operations
Construction Estimating I,II
Value Engineering

Construction Surveying
Building Systems I,II
Structural Aspects of Engineering I,II

Activities

Captain (2016-2017), Member, Drexel University NCAA D1 Golf Team, 2012-Present
Tutor, Drexel University, CMGT, Structural Aspects of Construction
Columnist, The Cheltonian (Cheltenham High School), 2010-2012

Joseph Giorgio

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Birdsboro, PA 19508
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Education

Drexel University
Bachelor of Science in Construction Management
Cumulative GPA: 3.36

Philadelphia, PA
Anticipated Graduation - June 2017

Honors and Activities

- ASC Construction Competition Participant, September 2015 to Present
- Collegiate Student Athlete, Drexel University Men's Wrestling Team, September 2012 to April 2014
- Dean's Scholarship, Drexel University, 2013 to Present
- Captain, Football Team, Exeter High School, Winter 2011 to Winter 2012
- Captain, Wrestling Team, Exeter High School, Winter 2011 to Spring 2012

Relevant Coursework

Construction Materials I,II,III
Economic Planning in Construction
Building Systems I
Introduction to Construction Management
Accounting

Construction Safety (OSHA 30HR)
Estimating I, II
Structural Aspects of Construction I, II
IT in Construction Management
Business Communications

Work Experience

Allan Myers
Project Engineer
Worcester, PA
March 2015 to Present

- Collaborated with Project Managers and Superintendants to successfully execute contract drawings and specifications of a 200 million dollar project
- Sumbitted RFI's, scheduled work, and ordered material for all Support of Excavation (SOE) work on the project
- Created Force Accounts to bill owner on multiple changes in conditions

Allan Myers
Co-op, Site Estimating
Worcester, PA
March 2014 to March 2015

- Created and sent out estimate for site work of multiple projects of over 1 million dollars
- Performed takeoff per documents and plans using computer software
- Reached out to sub-contractors to secure quotes for respective projects

Allan Myers
Pipe Crew Member
Worcester, PA
June to September 2013

- Worked closely with Project Managers to expedite project completion
- Collaborated with coworkers to ensure specifications were met
- Reviewed plans to prepare job site, and completed processes to remove item at project conclusion

Skills

- Construction Software: Bluebeam Revu, Trimble, Earthwork 3D
- Computer: AutoCAD, Microsoft (Excel, PowerPoint, Word)
- Operating Systems: Windows XP/Vista/7/8/10, Macintosh

Mark E. Graefe

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Philadelphia, PA 19104
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meg353@drexel.edu

Education

Drexel University, Philadelphia, PA

Anticipated Graduation: June 2017

Bachelor of Science in Construction Management

Cumulative GPA: 3.61

Relevant Coursework

Real Estate

Structural Aspects in Construction

Estimating I & II

Real Estate Law

Economic Planning for Construction

Contracts & Specs

Understanding Construction Drawings

Building Systems I & II

Value Engineering

Experience

Posel Management Company

Philadelphia, PA

Real Estate Development Associate

March – September 2016

- Obtained new tenants, negotiated leases, and managed residential tenant relationships
- Oversaw value analyses on construction projects and property management tasks
- Identified potential properties for acquisition and conducted market research
- Marketed portfolios of commercial, retail, and residential properties

Integrated Project Services

Lansdale, PA

Project Engineer

March – September 2015

- Inspected job sites to document existing construction conditions for coordination with contractors
- Processed submittals, RFI's, PCO's, punch-lists, and man-hour reports for multiple projects
- Attended weekly meetings to track status reporting and coordination of contractors
- Communicated with contractors to issue and process closeout requirements
- Assembled reports such as Construction Execution Plans, Logistics Plans, and Cost Reports

Skepton Construction, Inc.

Pennsburg, PA

Assistant Project Manager/Estimator

March – September 2014, June – September 2013

- Utilized Bluebeam to analyze construction drawings and complete quantity takeoffs
- Updated As-Built drawings with approved changes and supplemental instructions
- Visited job sites for in-field inspections to create punch-lists for subcontractors
- Processed submittals

Honors, Activities, and Certifications

Associate Value Specialist – SAVE International, 2015 – Present

Associated Schools of Construction – Commercial Team – 1st Place, 2016

Construction Management Association of America, 2012 - Present

Construction Management Honor Society – Sigma Lambda Chi, 2015 - Present

Delta Epsilon Iota Academic Honor Society, 2013 - Present

Skills

Bluebeam Revu, Prolog Converge, Prolog Manager, Procore, Primavera – P6, Microsoft Word, PowerPoint, Excel, ConstantContact

William Harris
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Education

Drexel University Philadelphia, PA
Bachelor of Science in Construction Management Anticipated Graduation: December, 2016
Cumulative GPA: 3.92

Honors and Awards

- Dean's List, Drexel University, Fall 2012 to Winter 2015
- AJ Drexel and Construction Management Scholarship, Drexel University, September 2012 to Present

Skills

- Construction: Estimating, Surveying, Concrete Placement and Finishing, Masonry, OSHA 30 Safety Training
- Computer: BIM, Bluebeam, On-Screen Takeoff 3, Primavera, Microsoft Project, Excel, Word, Powerpoint

Experience

L.F. Driscoll Construction Company Philadelphia, PA
Construction Co-op March to September, 2016

- Perform quality control checks in field for 34-story apartment building
- Coordinate work, schedule, and logistics between subcontractors
- Create and carry out punchlist for 2-story meetinghouse building

Kiewit Infrastructure - Goethals Bridge Replacement Elizabeth, NJ
Engineering Intern April to September, 2015

- Scheduled and coordinated work with multiple subcontractors
- Supervised site work, maintenance of traffic, and bridge demolition
- Managed submittal and RFI documentation

Sordoni Construction Company Chester, NJ
Project Engineer Co-op/Intern April to September, 2014

- Estimating for retail, commercial, educational, and large residential projects using On-Screen Takeoff 3
- Assessed scope of work and reviewed subcontractor bids
- Developed preliminary project schedules using Microsoft Project

Warren County Engineering Department Belvidere, NJ
Engineering Intern June to September, 2013

- Utilized a Microstation and level to lay out road and bridge projects per required plans and specifications
- Accessed AutoCAD Civil 3D to draft as built plans and site drawings
- Performed calculations to provide grades during the installation of drainage pipe

Goellner Construction LLC. Hampton, NJ
Laborer June to September, 2009 to 2012

- Installed rebar, wire, forms, and vapor barriers in preparation for concrete
- Placed and finished concrete slabs, sidewalks, and footings
- Demolition and repair of brick and masonry

Activities

Drexel University ASC Competition Team, Fall 2015 and Fall 2016

Joshua Hrynda
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412-735-1417
Jah443@drexel.edu

Education

Drexel University Philadelphia, PA
Bachelor of Science in Construction Management Anticipated Graduation: June 2017
Cumulative GPA: 3.5

Relevant Coursework

Construction Safety	Estimating and Economic Planning in Construction
Techniques of Project Control	Building Information Modeling
Value Engineering	Building Codes

Experience

PKF Mark III Newtown, PA
Field Engineer March 2016 to Present

- Reviewed and tracked shop drawings from fabricators to engineers to finalize submission and approval
- Performed quality control on materials required to expedite completion of project per the critical path
- Assembled, verified, and processed subcontractor payment requisitions
- Facilitated communication with field personnel to draft purchase orders for project materials

City of Philadelphia - Department of Public Property Philadelphia, PA
Engineering Co-op March 2015 to March 2016

- Worked closely with Project Managers, Architects, and Engineers in all phases of Project Management for Public Works Projects
- Created and modified AutoCAD drawings to clarify project scope for multiple contractors
- Acted as representative of the Department of Public Property on various field studies to determine; scope of work, constructability, ADA requirements, site logistics, and project completeness
- Analyzed, and revised designs received from contractors and performed cost analysis on each design

Skills

- Computer: AutoCAD, Bluebeam, Revit, Microsoft Excel, PowerPoint, Word
- Technical: Carpentry, Cabinetmaking, One-call Ticket Processing
- Certification: OSHA 30, H2S Awareness

Activities

- Lambda Chi Alpha Fraternity, Member, 2012 to Present
- Riding for the Handicapped of Western Pennsylvania, Volunteer, 2008 to 2013
- Three Rivers Rowing Association, Captain, 2012, Rower, 2008 to 2012

Christopher R. Larsen

1526 W. Ritner St.
Philadelphia, PA 19145
860-490-0081
crl55@drexel.edu

Education

Drexel University Philadelphia, PA
Bachelor of Science in Construction Management
Cumulative GPA: 3.03 Anticipated Graduation - June, 2017

Central Connecticut State University New Britain, CT
Bachelor of Science in Construction Management
Cumulative GPA: 3.62 September 2012 - December 2013

Relevant Coursework

Building Materials & Construction Methods	Contracts & Specifications
Estimating	Construction Safety
Building Systems	Emergency Risk Management

Skills

Software: Microsoft Word, Access, Excel, PowerPoint Language: Conversational French

Work Experience

J. S. Held, Inc. Philadelphia, PA
Consultant May 2014 - Present

- File Documentation, Spreadsheet Preparation, Invoice Scheduling and Analysis
- On-Site Field Surveys, Estimate Development, Report Development

Leonard & Son Construction West Hartford, CT
Construction Worker 2001 - 2013

- Follow direction and maintain quality workmanship on all job sites
- Develop carpentry skills in the following areas: labor, roofing, siding, framing, remodeling, additions
- Worked with team to complete a broad range of projects, mostly in residential market

MHQ Municipal Vehicles West Hartford, CT
Customer Service Representative 2011 - 2012

- Processed invoices, credits, price quotes, and billing within required time frame
- Mediated between vendors and company; successfully maintained relations with all clientele
- Managed and maintained retail space and inventory; resolved technical complications; supported Outside Sales team

F.W. Webb Waterbury, CT
Outside Sales Representative 2007 - 2009

- Networked with business owners, project coordinators, and retail public to sell company products
- Managed and grew customer base, developed and promoted marketing strategies within assigned territory
- Collaborated with inside sales team, management, and vendors to familiarize customers with company lines

Modern Mechanical Systems Farmington, CT
HVAC Apprentice 2004 - 2007

- Apprenticed under journeymen, tradesmen, mechanics; majority light commercial work
- Pipefitting, heating, ventilation, air conditioning, plumbing, site work
- Accompanied by education at Construction Education Center (Rocky Hill, CT), 2004 -2007

Activities

Member, Drexel Student Chapter of Construction Management Association of America, 2014-
Volunteer, March of Dimes 21st Annual Transportation, Building, and Construction Awards, 2014
Firefighter, East Farmington Volunteer Fire Department, 2001-2003
Coach, Plainville Indoor Sports Arena, 2000-2004

SAMUEL E. MASTERS

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Philadelphia, PA 19104

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14 Ivy Lane
Andover, MA 01810

Education

Drexel University – Philadelphia, PA
Bachelor of Science in Construction Management

Anticipated Graduation – December 2016
Cumulative GPA: 3.51

Honors and Awards

First Place, Associated Schools of Construction: Region 1 Heavy Construction Division, 2015, 2014
Merit Scholarship, College of Engineering, Drexel University, 2012- Present
Dean's List, Drexel University, Winter 2015, Fall 2014, Fall 2013
Scholarship, The Armed Forces Communications and Electronics Association, 2012

Experience

The Walsh Group

Bensalem, PA

- Collaborated with Project Engineers, subcontractors and various crews in relocation and hot tap of a 1930's, 93" water main
- Spearheaded crews in operation and maintenance of contaminated water filtration system
- Generated submittals, work plans, force accounts and various Excel workbooks for both Walsh Construction Company and Department use
- Tracked material quantities, equipment hours, material certifications

Intern

March 2015 – September 2016

Sunoco Incorporated

Lester, PA

- Developed site estimates for Capital and Maintenance Projects from site concept and detail plans, building exterior, building interior, store equipment and underground storage tank systems drawings
- Quantified material takeoff and estimating for construction and equipment upgrade programs
- Maintained project tracker and electronic project management systems

Project Estimator

April 2014 – September 2014

Department of Community Services

Andover, MA

- Performed multiple roles including: cafe supervisor, camp counselor, head basketball coach, and referee of community games
- Opened and closed cafe, and completed inventory control, accounts payable, and accounts receivable
- Managed staff and oversaw cash transactions up to \$500 per shift
- Provided orientation and trained seven new employees on the Pond View Cafe operations

Supervisor/ Staff Worker

June 2010- July 2012, Summer 2013

Skills

Certifications: OSHA 30 Hour, API WorkSafe, CPR, First Aid

Computer: 3D Lift Plan, Bluebeam, BIM, Maximo, Microsoft Office/365, Navisworks, Primavera, Revit, SketchUp, Windows

Activities

Captain (2016) and Member; Associated Schools of Construction, Heavy Construction, Drexel University, 2013-Present
President (2014-2016) and Member; Construction Management Association of America, DUSC, 2012-Present
Secretary (2013-2014) and Member, Associated Builders & Contractors Inc, Drexel University Chapter, 2013-Present
Member; Alpha Epsilon Pi Fraternity, 2012- Present

Relevant Coursework

BIM in Construction

Building Codes

Building Materials and Methods I, II, III

Building Systems I, II

Construction Drawings

Construction Management

Construction Safety

Construction Surveying

Estimating I, II

Economic Planning in Construction

Heavy Construction Principles & Practices

Soil Mechanics in Construction

Structural Aspects in Construction I, II

Sustainable Built Environment I

Techniques of Project Control

Kerri May

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kerri.a.may@gmail.com

Drexel University, Pennoni Honors College

Bachelor of Science in Architectural Engineering
Minor in Construction Management

Philadelphia, PA

Anticipated Graduation: June 2017

Cumulative GPA: 3.89

Employment Experience**The Children's Hospital of Philadelphia**

Project Management

Philadelphia, PA

March to September, 2016

- Acted as the owner's representative in project management for a variety of healthcare facilities
- Managed projects from inception, through planning, design, budgeting, bidding, construction, and occupancy phases
- Led design and construction meetings, monitored construction, coordinated installations, and maintained schedules
- Interfaced with clinicians, support services, contractors, and vendors on a daily basis

EwingCole

Structural Engineering

Philadelphia, PA

March to September, 2015

- Collaborated with a team of six professional engineers to prepare million-dollar designs in government, entertainment, healthcare, sports, & education facilities
- Exercised daily skills in AutoCAD & Revit drafting for structures in plans, details, & 3D models
- Performed RAM Element & Structural Steel calculations for concrete design and blast specifications
- Analyzed and transferred first-review steel shop drawings
- Lead first-year co-ops, while working directly with Senior Engineers in all disciplines of the firm

JT Engineering

Structural Design

Lawrenceville, NJ

April to September, 2014

- Utilized AutoCAD to draft structural systems of residential and commercial projects
- Assessed scope of project and completed preliminary review of steel shop drawings
- Executed load take-downs to design wood and steel structures in new and renovation projects
- Prepared weekly progress reports for the team, encompassing deadlines and personal duties
- Worked closely with Senior and Junior engineers to produce optimal quality projects

Three D Designs, LLC.

Interior Design

Dresher, PA

2009 to 2013

- Compiled data for Retirement Communities using space-plan programs and DreamDraper
- Facilitated art installations, meetings, phone calls, and customer consultations
- Provided general office support, including cataloging receipts and files and out of office errands

Honors, Awards, & Study Abroad

University of Leeds, United Kingdom Exchange Program, Fall 2015

Italy Study Abroad, Accredited Architecture Program, Drexel University, Fall 2014

A.J. Drexel Academic Scholarship, Drexel University, 2012-2017

Dean's List & Phi Eta Sigma Honors Society, Drexel University, 2012-present

Software: AutoCAD, Revit, RAM Elements & Structural Steel, Forte, EnterCalc, SketchUp, MATLAB, Microsoft Office

Associations, Activities, & Interests

National Member, Society of Women Engineers, 2012-present

Member, American Society of Civil Engineers, 2016

President/Captain, Women's Club Volleyball, Drexel University, 2012-present

Academic Chair, Delta Zeta Sorority, Epsilon Zeta Chapter, 2013-2015

Recruitment Assistant/Bid Committee, Delta Zeta Sorority, Epsilon Zeta Chapter, Fall 2016

Interests: Athletics, Arts, Traveling

James Moore
417 Windsor Drive
Bellmawr, NJ 08031
(856)419-3033
jdot2004@hotmail.com

Education

Drexel University
Bachelor of Science in Construction Management
Cumulative GPA: 3.35

Philadelphia, PA
Anticipated Graduation - March 2017

Experience

T.N. Ward
Assistant Project Manager

Atlantic City, NJ
December 2014 to September 2016

- Developed scope of work for subcontractors and tracked their progress
- Performed take-offs for estimates and evaluated bid proposals
- Oversaw all phases of project completion and ensured Leed requirements were met
- Created and maintained reports for LEED

Amiano and Son Construction
Project Manager

Tabernacle NJ
July 2013 to December 2014

- Supervised and provided instructions to subcontractors on project requirements
- Planned, Scheduled, and Organized projects
- Managed operations to ensure customer satisfaction and quality of work

DJM Building and Remodeling
Supervisor/Foreman

Hollsopple, PA
August 2007 to November 2009

- Obtained leads for jobs and filed for building permits
- Designed and built additions and completed remodeling projects and created solutions when problems arose
- Ordered material and supervised crews to expedite project completion
- Assessed problems
- Performed walk throughs to verify work performed at required levels

Operating Engineers Local 66
Apprentice

Pittsburgh, PA
January 2005 to July 2007

- Operated and maintained multiple types of heavy equipment
- Surveyed constructions sites and documented grade met project specifications

U.S. Army
Heavy Wheel Vehicle Mechanic/E-4

Fort Sill, Oklahoma
March 2002 to March 2004

- Repaired military equipment and awarded for excellence in field
- Achieved awards for excellence in field
- Supervised teams of up to six to maintain vehicles in Iraq

Construction Skills

Heavy Equipment Operating
Drywall
Roofing
Doors and Windows
Estimating

Framing
Flooring
Siding
Planning and Scheduling

Roland Olivier Ngaba
3757 West Country Club Road
Philadelphia, PA 19131
646-309-9048 ron23@drexel.edu

Education

Drexel University, Philadelphia, PA

Bachelor of Science in Civil Engineering/Structures, Anticipated Graduation - June 2017 Minors: Construction Management/Project Management, Cumulative GPA:3.04

Experience

Trauner Consulting Services, Philadelphia, PA

Engineer in Training (Co-op/Intern), March 2016 to September 2016

- Examined client's claims
- Reviewed plans and contracts; entered project data in Primavera (P6) software to facilitate analysis
- Worked closely with Senior Consulting Engineers to determine factors for contractor delays and project cost overruns

Philadelphia Street Department, Philadelphia, PA

Field inspector, May 2015 to September 2015

- Prepared daily field reports on project status and progress
- Executed inspections; monitored different stages of construction to ensure specifications were met
- Provided information on revisions and potential charges to project Engineer to Assist in decision making process

David Blackmore & Associates, Pottstown, Pennsylvania

Engineering Co-op/Intern, March 2014 to September 2014

- Traveled to multiple project sites daily to oversee all phases of construction and conducted inspections
- Interpreted and analyzed architectural drawings to ensure specifications were met
- Wrote daily field report documenting project progress and discrepancies observed

Skills

Computer: AutoCAD, MATLAB, Microsoft Word, Excel, PowerPoint, MS Project, Primavera P6

Certifications: Nuclear Gauge Operator, Value Methodology Associate

Languages: Fluent in French

Relevant Coursework

Advanced Mechanics of Materials

Senior Design Project

Value Engineering

Soil Mechanics

Statistical Analysis of Engineering System

Structural Design II

Activities

American Society of Civil Engineer, Drexel chapter, Member

National Society of Black Engineers, Drexel Chapter, Member

Project Management Institute, Delaware Valley chapter, Member

The International Society for the Advancement and the Promotion of the Value methodology, Member

RYON VINCENT OWENS

2120 N Uber Street
Philadelphia, PA 19121
(951) 808-7866
rvo23@drexel.edu

Education

Drexel University Philadelphia, PA

Bachelor of Science in Construction Management Anticipated Graduation-June 2017

Riverside Community College Riverside, CA

Pursued coursework in General Education June 2009 -June 2012

Relevant Coursework

Building Materials & Construction Methods I, II, & III, Economic Planning For Construction, Understanding Construction Drawings, Building Systems I, Contracts & Specifications I, Construction Safety, Building Codes, Building Systems II, Estimating I & II, Contracts & Specs II, Techniques of Project Control, BIM

Skills

Machine: Jackhammer, utility locator, compacter, vac

Computer: Microsoft Office (Excel, Word, PowerPoint,) MS Project, Primavera

Language: Spanish (basic)

OSHA 30 hour card

Experience

Henkels & McCoy Shared Services Bluebell, PA

Lean Construction Gas Services Intern October 2016 to Present

- Coordinate with QA/QC Managers, Lean Managers, & PMs to Analyze work activity
- Visit worksites and observe workflow activity
- Identify pitfalls that prevent constructive workflow
- Provide feedback to all parties for corrective actions

Lower Merion Township Public Works Department Lower Merion, PA

Public Works Intern April 2016 to September 2016

- Coordinate with all Supervisors in the Public Work Departments
- Sent out RFB's to perspective contractors for quotes
- Provide Tech support on new software introduced to the departments
- Provide safety recommendations regarding gear and practices
- Analyze historical data to make work practice recommendations for the future

PECO Energy Exelon Corp Philadelphia, PA

Assistant Project Manager April 2015 to November 2015

- Coordinate with project controls
- Monitor project statuses and track performance indicators for all projects
- Track Performance Indicators
- Audit and Document Lessons Learned files
- Provide meeting minutes and action items for project status meetings

New Vision Communications Corona, CA

Assistant to Contractor June 2006 to July 2014

- Examined prints provided by clients and visited sites to select efficient methods for excavating sites
- Resolved problems with misidentified utility lines, improperly marked water pipes, and

equipment breakdowns

- Coordinated with drill operator to monitor direction and depth
- Operated jackhammer, compactor, heavy equipment
- Collaborated with crew to excavate and find utilities, delivering conduit, and maintaining site

Target San Jose, CA

Cashier October 2013 to June 2014

- Coordinated with loss prevention staff to identify fraudulent transactions
- Convinced numerous customers to participate in special Target card program
- Processed cash and credit transactions up to \$4000/day Excel
- Communicated with employees to set expectations and resolve problems

Activities

Lindy Scholar Program Advisor 2015 to present

CMAA

Dexter Pennant
511 Farragut Ave
Trenton, NJ 08629
Dexter.Pennant2@gmail.com

Objective

I am seeking a full-time project management position where I can apply my education, work experience, and strong interpersonal skills, in a growth orientated position that will both challenge me as an individual as well as enable me to contribute to the success of your organization.

I can offer hands-on construction and general contracting experience, a comprehensive education in building construction technology, state of the art knowledge gained through completion of state of the art estimating and workflow internships and applied customer service and technical sales experience that would enable me to contribute to a productive resources day one.

I have demonstrated excellent work ethic, a strong commitment to learning, leadership skills in multiple organizations, and a reputation for seeking out and overcoming challenges.

Employment Experience

DJ Construction, Trenton NJ

Construction (Multiple Disciplines and Technical Assignments) (2000 - 2006)

- Participated in the design and successful completion of construction projects that involved design, workflow planning, and building skills for interior and exterior construction projects, including supervision of junior team members.

ETS (Educational Testing Services) (2006 - 2011)

Call center Supervisor / Customer Service Representative

- Oversaw responsibility for the selection, training, supervision, and quality control of associated. Recognized for addressing and successfully resolving customer inquiries and complaints. Had fiduciary responsibility handling confidential information improving customer satisfaction.

Internships (Drexel University Cooperative Education)

Becker & Frondorf, Philadelphia, PA

Estimator (September 2015 to March 2016) All Facets of Construction

- Provided estimating support providing timely and accurate cost estimate, monitoring ongoing construction cost, analyzing project scope documents, and assisting in drafting reports and spreadsheets for management control and safety.

Hagen Construction, Inc., Bensalem, PA

Assistant Project manager (April 2016 to September 2016)

- Assisted senior estimators in creating construction proposals, submitting workflow packages and developing on-screen takeoffs on multiple projects. Interacted with various suppliers to obtain shop drawings and product data.

Employment (Part-time while pursuing Degree Programs)

HHgregg (2012 – 2014)

Sales Consultant

- Successful Sales Associate (part-time) supporting Home Theater department. Achieved recognition for exemplary performance in providing superior customer service, and offering comprehensive design solutions to resolve complex challenges in client homes.

Best Buy (2014 – Present)

Sales Consultant (Magnolia Design Studio)

- Senior Sales associate (part-time) supporting Home Theater and Magnolia (Home Theater Design) departments. Consistently exceeded sales and revenue targets, earning constant recognition for sales performance, customer support, and technical design.

Education & Credentials

Drexel University, Philadelphia PA

- Obtained a BS in *Building Construction Technology* at Drexel University. Graduated in the fall of 2016 with a GPA of 3.4.

Mercer County Community College, West Windsor NJ

- Associate Degree in *Building Construction Technology*.
- Certification(s): Certificate of Proficiency in *Construction Technology*.
- AutoCAD, Revit, Primavera P6, Onscreen Takeoff (OST), Timberline, OSHA Certification.

Michael Petrongolo Jr.

18 Overlook Court | Berlin, NJ

856-723-1310 | mp3256@drexel.edu

Education

Drexel University, Philadelphia, PA

Bachelor of Science in Construction Management, Anticipated Graduation: December 2017

GPA: 3.38

Rowan College at Burlington County, Mount Laurel, NJ

Associates of Liberal Arts & Science, January 2014 - December 2015

GPA: 3.41

Honors

Dean's List, Rowan College at Burlington County, Spring 2015

Relevant Coursework

Building Systems I & II

Contracts & Specifications

Materials & Construction Methods I,II, III

Economic Planning for Construction

Sustainability in Construction Building

Building Codes

Construction Drawings

Construction Safety

Statics & Strength of Materials

Construction Surveying

Estimating

Architectural and Civil Planning

AutoCAD I & II

Skills

AutoCAD, Autodesk Design, SketchUp, Nitro Pro 8, HeavyBid

Certifications

- Transportation Worker Identification Credential - Port Security and Safety, July 2013
- HCSS Software Training Certificate of Completion - Estimating/Bidding and Project Management software. Houston, TX, February 2013, 2014
- Philadelphia International Airport Security and Operations Identification Badge - Safety, Logistics and Operations, March 2014
- P6 Project Management - Introduction to Development and Management of a CPM Schedule, Certificate of Completion, Mullica Hill, NJ, November 2015
- OSHA 30-Hour Training - Certificate of Completion. Philadelphia, PA, December 2016
- Respirable Crystalline Silica Awareness in Construction, December 2016

Organizations

- Drexel University Construction Association (DUCA) - Professional development in studies including Construction Management, Real Estate, Engineering, and Architecture
- The Green Program Alumni - Sustainable development, experiential education and exposure to sustainability challenges and initiatives on a global scale (Iceland, 2016)

Experience

AP Construction, Inc., Blackwood, NJ

2013 to 2016

Estimator/Assistant Project Manager

Pro-

ject sizes ranging from \$300,000 - \$40,000,000

- Utilized HeavyBid & Microsoft Excel to complete bids and estimates
- Assessed scope of project and completed Project Scheduling / Preliminary Baseline Setup and Updates

- Executed duties to maintain Project Budgeting and Cost Control
- Oversaw Quality Assurance and Quality Control
- Worked closely with Senior Project Management to complete Project Documentation, Daily Reports, RFI's, and Submittals



Marcus Plant

map384@drexel.edu

609-571-8288

Construction Management

Status: Senior

Key Construction Courses:

Techniques of Project Control
Value Engineering

Construction Management
Estimating I & II

Contracts & Specs I & II
Building Systems I & II

Extracurricular & Student Activities, Volunteer Service:

Sigma Lambda Chi- International Honor Society for Construction
Delta Epsilon Iota- Academic Honor Society
Helping Hands of NJ, Post Sandy Relief Efforts

Experience:

EIC Associates, Inc
Springfield, NJ
August 2014 - Present

Field Engineer

- Submittals
- Transmittals
- RFI's
- Change Order Tracking
- Material take-off and Purchase Order's

Done-Right Contracting

Tabernacle and Hamilton, NJ
October 2011- August 2014

Lead Carpenter

- Maintain ongoing maintenance contracts
- Work Order Preparation
- General Job/Material Scheduling
- Subcontractor Scheduling/ Supervision

TK Home Remodeling

Hamilton, NJ
September 2010- October 2011

Carpenter

- All aspects of general interior & exterior construction jobs
- Both new and remodeling work
- Utilized effective problem solving skills to resolve setbacks inherent to remodeling

Why I want to be a Constructor:

Construction relies on the skills and efforts of countless tradesmen, design, and management personnel to produce the infrastructure and develop the ease of living that has made the world in which we exist so great. Coupled with the pressures of time and money, constructors constantly need to strive for new and improved means and methods to meet the endless challenges and obstacles that building presents. I take great pride in solving those challenges.

Brenton Rayner

4434 Sansom Street Philadelphia, PA 19104

(860)-501-8800

bmr69@drexel.edu

EDUCATION

Drexel University
BS in Construction Management

Philadelphia, PA
Anticipated Graduation – June 2016

SKILLS

- Project Management
- Construction Estimating
- Project Scheduling and budgeting
- Owner Relations
- Construction Document Interpretation
- Subcontractor Coordination

SOFTWARE: Microsoft Office, Bluebeam Revu, On Screen Takeoff, Sketch up, Pro-Core

RELAVANT COURSE WORK

- Building Materials and Construction Methods I,II&III
- Economic Planning in Construction
- Construction Safety (OSHA 30)
- Contracts and Specifications I&II
- Interpreting Construction Drawings
- Building Systems I&II
- Estimating I&II
- Building Codes

WORK EXPERIENCE

Pariseault Builders, INC.
Assistant Project Manager

Warwick, RI
April to September 2016

- Compiled bids and estimates for numerous projects ranging in value from \$25,000 to \$325,000.
- Coordinated subcontractors during preconstruction and erection; got familiar with the submittal and RFI process.
- Assembled a comprehensive company safety plan and wrote numerous job hazard analyses/fall protection plans.
- Worked as a laborer on several projects including a cafeteria renovation involving concrete lathe demolition and the installation of new interior partitions.

Misquamicut Golf Club
Course Maintenance

Westerly, RI
Summer 2013 - 2016

- Maintained a hectic schedule to keep up with the golf courses needs such as mowing greens, raking bunkers and watering flowerbeds.
- Guided a group of three other workers in daily course activities
- Learned to work efficiently and problem solve within difficult time constraints

REFERENCES

Brian Casey
President- Pariseault Builders, INC.
69 Illinois Ave # 1 Warwick, RI 02888
(401) 738-0524

David Adam Senko
2645 Knights Rd, Bensalem, PA 19020
215-290-8891
Das426@drexel.edu

Education

Drexel University
Bachelor of Science in Construction Management
Cumulative GPA: 3.93

Philadelphia, PA
Anticipated Graduation - June 2017

Honors and Awards

Excellence in Construction Scholarship Award, Drexel University, 2016
Regional Gold Medalist Commercial Building Construction, ASC, 2016
Regional Gold Medalist Commercial Building Construction, ASC, 2015
Regional Silver Medalist Commercial Building Construction, ASC, 2014
Dean's List, Drexel University, 2012 - Present
Dean's Scholarship, Drexel University, 2012 - Present
Barbara Mosteller Fund Scholarship Winner, Construction Financial Managers Association, 2013, 2014
National Gold Medalist Electrical Construction Wiring, SkillsUSA, 2012
Salutatorian, Bucks County Technical High School, 2012

Skills

Computer: Microsoft Office Suite, Windows XP/Vista/7/8/10, Mac OS, On-Screen Takeoff, Bluebeam, Primavera
Construction: Electrical Occupations Technology, SAVE International Associate Value Specialist
Safety: OSHA 30 Certified, OSHA 10 Certified
Languages: Fluent Polish

Relevant Coursework

Building Codes	Construction Methods and Materials I, II, III
Estimating I, II	Construction Safety
Contracts & Specs I, II	Construction Management of Field Operations

Experience

Target Building Construction: Children's Hospital of Phila.
Assistant Project Manager

Philadelphia, PA
March 2015 - Current

- Developed new management techniques to increase office efficiency
- Developed project logistics plans in order to facilitate an efficient job-site
- Assembled information for client contracts
- Assisted in the budget & schedule development for healthcare projects
- Reviewed submittals to ensure project specifications were met
- Collaborated with project architects/engineers to resolve pertinent RFI's

The Whiting-Turner Contracting Company
Project Engineer

Baltimore, MD
March 2014 - September 2014

- Worked closely with project team during preconstruction and construction activities
- Executed quantity takeoffs, estimating, submittal review, and subcontractor coordination

MJS Electrical Contractors
Electrical Technician

Bensalem, PA
October 2011 - January 2012

- Wired estates being managed by Toll Brothers
- Worked closely with contractors and senior technicians

Clubs and Activities

Associated Schools of Construction: Team Captain, 2014 - 2016
Construction Manager's Honors Society, Sigma Lambda Chi, 2015 - Present
Construction Financial Managers Association, 2013 - Present
Construction Managers Association of America, 2012 - Present

Anthony Williams

Anthony.j.williams9@gmail.com

184 Wildflower Drive • Plymouth Meeting, PA, 19462 • 484.213.0583

Education

Drexel University, Philadelphia, PA
College of Engineering
Bachelor of Science in Construction Management

Graduation – March 2017
Cumulative GPA: 3.52

Honors and Activities

Dean's Scholarship, 2012 – Present
Dragon Alumni Scholarship, 2012 – Present
Joe Murray Memorial Scholarship, 2012
ASC Heavy Civil Competition Team, 2016

Employment

TN Ward Company, Atlantic City, NJ
Assistant Estimator/Project Manager

March – September 2016

- Produced detailed quantity take-offs for commercial construction
- Created and sent RFIs and Submittals to architects for approval
- Directed crew activities to meet scheduled deadlines and ensure quality workmanship
- Instructed other estimators on Bluebeam Revu and integrated its use into the office

Allan Myers, Worcester, PA
Estimator

March – September 2015

- Prepared detailed quantity take-offs for heavy civil construction projects
- Aided in bid preparation by soliciting sub contractor quotes and securing proper DBE coverage
- Ensured proper time and material cost tracking on multiple field crews

Judlau Contracting, College Point, NY
Assistant Project Manager

March – September 2014

- Developed and submitted as-built AutoCAD drawings for approval by the NYCTA
- Assisted in estimating by composing take-offs and securing material quotes
- Supervised field activities to ensure quality of work and execution per specifications

Whitemarsh Township Parks and Recreation, Lafayette Hill, PA
Associate

Summer 2009 - 2014

- Managed total operations and supervised daily activities for up to 100 participants
- Prepared lesson plans and instructed weekly private swim lessons
- Oversaw the collection of up to \$20,000 cash

Skills

- Certification: OSHA 30 Hours
- Red Cross: First Aid / CPR / AED
- Computer: Bluebeam Revu, HeavyBid, AutoCAD, Microsoft Excel, Word, PowerPoint

Mengnan Yang
3500 Powelton Ave Apt C404
Philadelphia, PA 19104
215-460-7163
mengnan.yang@drexel.edu

Education

Drexel University, Philadelphia, PA
Bachelor of Science in Architectural Engineering, Anticipated Graduation: June 2017
Minor Construction Management

Honors

Outstanding Service in Summer READS Instruction, Philadelphia Reads, June 2014
Certificate of Proficiency in Building Benchmarking 2015-2017

Skills

Computer: SAP2000, Revit, eQuest, Sketch Up, AutoCAD, EnergyStar Benchmarking, Creo, MATLAB, Maple, Microsoft Word, Excel, PowerPoint, Adobe Photoshop
Language: Fluent Mandarin

Internship

Pennoni, Philadelphia, PA
Intern, March 2016 to present

Assist building mechanical system design, including the ductwork, piping, boiler and etc.
Calculate the cooling and heating loads in the mechanical system
Visit the site and do the field notes

JDC Energy, Lawrenceville, NJ
Energy Molder, March to September 2015

Energy modeled 621999 square feet using eQUEST in accordance with IPMVP Method C
Developed 12 of Energy Reduction Plans as part of NJ Pay for Performance incentive program valued at \$1750401.8
Benchmarked 12 buildings in Energy Star Portfolio Manager and calculated Energy Use/Cost Indexes (EUI/ECI)
Assisted Project Development Manager in ASHRAE Level 3 energy audits of building envelope, mechanical, and electrical systems
Developed work flow procedure to help next Co-op students

Design Competition

ASM Geodesic Dome Design Competition, Columbus, OH
Designer and Competitors, August to October 2015

Structure design and materials selection
Model building with steel cutting, circling and welding
Making the compression test to improve the result
Presentation in the Materials and Science Technology Conference Dome section

Engineering Design Project

Rain Collection System Project, Drexel University
Project Participant, Spring 2013

Worked in a group to build a rain collection system for a garden without regular access to water
Wrote usage menu for project
Presented outcome to class at the end of the term

Volunteer

Worked for Philadelphia Reads in Book Bank, Reading Olympic, Reading in Love and Summer Reads Programs from March to September 2014

Timothy M. Yoo

timyoo97@gmail.com // tny34@drexel.edu

Cell Phone: 267-474-4667

Cell Phone: 267-474-4667

Education:

Bucks County Community College
(Newtown, PA)

Attendance: 2012-2013
GPA: 4.00

Drexel University
(Philadelphia, PA)

Anticipated Graduation: June 2017
Major: B.S. in Construction Management
Minor: Real Estate
GPA: 3.53

Experience:

PROTECS, Inc.

Plymouth Meeting, PA
March 2016 – September 2016

Project Engineer

- Assessed scope of projects and prepared concept report for bid submission
- Processed and submitted change/purchase orders to meet clients' requests
- Utilized AutoCAD to create drawings including process flow, layouts, and As-Built conversions
- Developed equipment matrices and close-out checklists

JPC Group, Inc.

Blackwood, NJ
March 2015 – September 2015

Assistant Project Manager

- Reviewed plans and prepared and obtained permits/licenses
- Attended and gathered information during pre-bid and bid meetings
- Completed and submitted construction documents
- Expedited completion of takeoffs for civil and commercial projects

Seafood Bay, Inc.

Philadelphia, PA
May 2011 – September 2014

Cashier, Server, Materials Handler

- Processed cash & credit transactions
- Trained new employees with kitchen, dining, and storage functions
- Restocked materials and managed daily inventory count.

Awards, Prizes, and Scholarships:

Dean's List, Drexel University, Winter 2014 to Fall 2015

Co-op Certificate of Merit, Drexel University, Winter 2014

President's List, Bucks County Community College, Spring 2012, Fall 2012, Spring 2013

Phi Theta Kappa (Honors Fraternity) Scholarship, Fall 2013 – Present

Certification: 30-hour OSHA (Construction)

Extracurricular, Student Activities, and Volunteer Service:

Habitat for Humanity, Philadelphia

Society of Asian Scientists and Engineers (SASE)

Lambda Phi Epsilon (Social Fraternity)

Sigma Lambda Chi (Const. Honor Society)

United States Golf Association (USGA)

Intramural Referee at Drexel University

Ahram J. Yoon

4046 Chestnut St. 3F • Philadelphia, PA 19104 • (469)285-3730 • ahram.j.yoon89@gmail.com

Qualifications

- Detail-oriented project manager with experience regarding long and short-term scheduling, logistics, supply, and coordination on multiple levels to accomplish the assigned objective
- Flexible in rapidly changing scenarios during physically and emotionally challenging situations
- Extensive experience meeting strict deadlines in high-pressure situations
- Strong leadership skills with a successful history of supervising and training small and large-unit teams
- Self-motivated and disciplined pertaining to the completion of vital tasks
- Capable of coordinating operations with people of diverse backgrounds

Education

DREXEL UNIVERSITY Philadelphia, PA
Bachelor of Science in Construction Management Graduation: June 2017

Professional Experience

SPACE X HYPERLOOP TEAM - DREXEL UNIVERSITY Philadelphia, PA
President, June 2016-Present

- Oversaw the delegation of high-level tasks to an organization of 95 students.
- Managed the Steering Committee in the execution of tasks related to Human Relations, Recruiting, Public Relations, Finance, and Logistics to provide the Engineering Team with the necessary support measures.
- Supervised the Engineering Team in the design, fabrication, and assembly of the Hyperloop pod.
- Responsible for balancing project budget with the construction schedule to minimize workflow interruptions while maximizing cost-efficiency via value engineering.
- Coordinated with various mechanical engineering firms such as NEWWAY air bearings and STV in regards to engineering advice and sponsorship funding.

TURNER CONSTRUCTION COMPANY Philadelphia, PA
Field Engineer/Estimator Co-op, March 2016-September 2016

- Managed stone mason crew tasked with the investigation of a glycol leak at CHOP Buerger Care Center for Advanced Pediatric Care.
- Recorded construction progress for various trades involved in an interior architectural fit-out project, such as plumbing, HVAC, fire protection, framing, electrical, and painting.
- Responsible for the accurate production of Hot Work Permits in accordance with CHOP Fire & Safety standards.
- Estimated interior finishes for the Lafayette Integrated Science Center and for the Zurich Building in Philadelphia.
- Proficient in OnScreen Takeoff and various construction management software programs.

SPACE X HYPERLOOP TEAM - DREXEL UNIVERSITY

Philadelphia, PA

Project Manager, February 2016-June 2016

- Coordinated with varying teams, such as Business Development, Human Resources, Public Relations, and Purchasing, to provide the Engineering Team with the necessary means for seamless and uninterrupted construction.
- Supervised the Workplace Team in the construction of equipment necessary for the assembly and transportation of the Hyperloop pod, such as scaffolding and torsion boxes.
- Managed the Project Development Team to facilitate the smooth operation and support of Engineering Teams in regards to design, logistics, supply, and scheduling.
- Maximized cost efficiency by procuring equipment using minimal funds and enacting value engineering methods to designs.
- Analyzed constructability of mechanical engineering designs and determined feasibility of assembly processes.

TURNER CONSTRUCTION COMPANY

Philadelphia, PA

Field Engineer Co-op, March 2015-September 2015

- Recorded daily progress and piece counts for structural steel erection, steel decking installed, and divider beam installation in the Rate of Change.
- Maintained the recording, verifying, and the disseminating of information daily by strict deadlines.
- Managed two welding teams tasked with divider beam installation and column weld splices on the FMC Tower.
- Coordinated quality assurance/quality control issues and repairs with inspectors to ensure a smooth and facilitated process of closing inspected items.
- Supervised painting and drywall installation teams tasked with punch-list items on a \$400 million project – Children’s Hospital of Philadelphia – Buerger Care Center for Advanced Pediatric Care

US ARMY, 82nd AIRBORNE DIVISION

Fort Bragg, NC

Infantry Scout, June 2013-July 2014

- Responsible for mission planning and success of a small-unit team designed to penetrate deep into enemy territory and provide reconnaissance
- Managed a four-man team during times of intense physical and mental stress
- Supervised training, discipline, and daily mission tasks required to complete the mission objective
- Provided battlefield intelligence to senior leadership, directly influencing large-scale operations and strategy
- Organized scheduling of training with supply/logistics to facilitate efficient training and mission success

Related Skills

- Microsoft Office (Word, Excel, Outlook, PowerPoint)
- DOD-Rated (1+/2) in reading, writing, and speaking Korean
- Operating Systems (Windows 8, Mac OS X)
- United States Ranger Assessment and Selection Phase Candidate (RASP)

Juniors

William J. Becker III LEED-AP, CCCA

Summary: Project Manager with progressive leadership experience in the building industry. Extensive experience includes 18 years of building automation experience and 7 years of owner's representation for all phases of construction management and building commissioning project management. Performed project manager roles including: interfacing with owners and professional services, professional written and verbal communication, relationship management, project programming, budget management, procurement, vendor and utility management for the owner, project meeting facilitation, monthly project reporting, contract documentation interpretation, change order oversight, risk mitigation, contingency planning and occupancy coordination for finished spaces. Forged relationships with professionals in all disciplines related to the built environment.

CBRE Project Management April 2016 – Current

Project Manager

- Project managing new construction and renovation projects for Audi of America Eastern Region. Contiguously handling over 30 projects with an average value of \$15M.

Watchdog Real Estate Project Management 2015- February 2016

Project Manager

- Project managed commercial renovations with a project value of \$10M, for a Fortune 500 company headquarters.

Greyhawk Construction Management 2009-January 2015

Project Manager and Commissioning Project Manager

- Project managed \$22M middle school LEED renovation project.
- Project managed \$18M elementary school LEED new construction project.
- Brought multiple commissioning opportunities to firm with business development efforts.
- Built Building Systems Commissioning line of business from 30k-300k from 2009- 2013.
- Volunteered as committee member with industry organizations and attended conferences.
- Created RFPs and RFQs for consultant services.
- Managed all commissioning team members as agent for the owner. Buildings served include hotel, higher education, science buildings, manufacturing, and k-12 schools.
- Managed building systems quality control, including implementation of testing and documentation.
- Supported constructability and design review team for projects valued from \$15M-\$100M+.
- Supported due diligence team for commercial property investors.
- Commissioned LEED building projects. LEED experience to support LEED design teams for sustainable design and construction, as well as building start up and operation.

Siemens Building Technology 1997-2009

Building Control Installation and Service

- Provided Data Center technical support, automation installation, and service at the following data centers in NJ, DE & PA: JP Morgan, Computer Sciences Corporation, McGraw Hill.
- Managed Automation integration for technical support contracts for building types: mission critical data centers, hospitality and resort, office, pharmaceutical, medical, higher education, commercial properties and K-12 schools.
- Lead installation of automation and control systems for premier clients in Philadelphia and Philadelphia suburbs, NJ and DE.

- Upgraded complex mechanical systems for technical support customers.
- Provided technical support as owners representative for medical chiller owners for the NJ, PA and DE areas.

Licenses and Registrations

NJ Real Estate License.

LEED Accredited Professional credential.

Certified Construction Contract Administrator credential.

Associate Value Specialist.

Organizations

Member of Urban Land Institute; ULI Scholarship Council and ULI Southern NJ Development Council.

Drexel University Chapter of the Construction Management Honor Society, Sigma Lambda Chi.

International Golden Key Honor Society Member.

Toastmasters of Moorestown NJ, CMAA, NAIOP, Corenet, CCIM, IFMA, SNJDC, EFGP, ICSC.

Education

Drexel University: Pursuing BS in Construction Management with Real Estate Minor.
CCIM Introduction course completed.
Construction Management Certificates.
Real Estate Financial Modeling Certificate course work.

Nolan Bair
3411 Brandywine Street
Philadelphia, PA 19104
717-538-4730
nmb322@drexel.edu

Education

Drexel University
Bachelor of Science in Construction Management
Minor in Business Administration

Philadelphia, PA
Anticipated Graduation: June 2018
Cumulative GPA: 3.55

Honors and Awards

Dean's List, Drexel University, Winter 2014, Fall 2014, Winter 2016
CMGT Goodwin College/College of Engineering Scholarship 2013-Present
AJ Drexel Scholarship, Drexel University, 2013-Present
NFSF Scholarship, Drexel University, 2014-2015

Relevant Coursework

Estimating I, II
Building Systems I
Structural Analysis I

Building Materials and Construction Methods I, II, III
Value Engineering
Techniques of Project Control

Related Experience

Utility Line Services

Project Engineer Coop

Conshohocken, PA
March 2016 to September 2016

- Supervised 4-6 man crews working on gas main installation and gas service upgrades
- Created and maintained job cost reports and daily overviews for up to 9 projects per day
- Executed tracking of progress for water main and scattered restoration projects
- Contacted vendors to order materials ensuring on time project completion

Allan Myers MD

Project Engineer Coop

Fallston, MD
March 2015 to September 2015

- Utilized software to develop asphalt paving plan
- Accessed Blue Beam to perform quantity takeoffs of stone, asphalt, and concrete in field
- Provided updates to electronic, half-size, full-size, overlays, and drawing plans with new field revisions
- Performed topographical surveys in field to verify site features

Architecture, Construction, and Engineering Mentor Program

Graduate

Lancaster, PA
September 2011-May 2012

- Obtained information and gained knowledge about various fields of construction through weekly presentations
- Met with professionals and learned about typical day on their job
- Worked with other students to design all the components of a conceptual building

Activities

President, Drexel Club Soccer, 2016-Present
Treasurer, Drexel Club Soccer, 2015-Present
Captain/Coach/Founder, Vidas United Men's Soccer Club, 2015-Present
Captain/Coach, Drexel Club Soccer B Team, 2014-Present

Skills

Software: Blue Beam, Google Sketchup, Nitro Pro 8, GFR Query, Microsoft Excel, Word, and PowerPoint
Certification: OSHA 30 Hour Course

Christopher J. Carroll

322 Old Route 304
New City, NY 10956
[845-803-0618](tel:845-803-0618)
cjc354@drexel.edu

Education

Drexel University Philadelphia, PA
Bachelor of Science in Construction Management Anticipated Graduation - June 2018

Relevant Experience

Co-op: Assistant Project Superintendent at Structuretone NYC

Computer Skills

Microsoft Word, Excel, PowerPoint, AutoCAD, Creo Parametric, Sketch-Up

Activities

Player, Drexel Ice Hockey Team	2013-Present
Captain, New Jersey Bandits Ice Hockey Team	2012-2013
Don Bosco Prep Varsity Ice Hockey	2009-2013

Leadership

Leadership Retreat – Selected by High School faculty to attend a week long leadership program
School Ambassador – Escorted potential students around the school campus

Work Experience

River Club Restaurant	Nyack, NY
Bus Boy/Runner	2011 - Present

- Assist fellow employees in waiting tables
- Answer customer questions and fulfill requests
- Clean and organize dining room

Haverstraw Marina	Haverstraw, NY
Lifeguard	2013 - 2014

- Responsible for the safety of the members in a pool setting

- Assisted in the maintenance of the swimming facility

Town of Clarkstown New City, NY

Town Camp Counselor 2011 - 2014

- Planned and implemented core and non-core programs for children in a small group setting
- Ensured the general safety and skill development of the participants in the group

Town of Clarkstown New City, NY

Town Recreation Assistant 2011 - 2014

- At local community center, assisted in running children's birthday parties, athletic activities, arts and crafts, and supervise spray park

Babysitter New City, NY

Neighbor's House 2011 - 2014

- As needed, responsible for the care and safety of my neighbor's children while the parents went out

Volunteer Service 2009 - Present

Mission Trip to Nicaragua – to build a house for a family in need

Blood Drives – assisted in organizing and running operations, as well as escorting donors to the canteen

Red Bandana Foundation – participated in the annual hockey fundraiser for the Welles Crowther Foundation

Project Joy – helped organize and distribute donations to the less fortunate

Keep Rockland Beautiful – participated in various activities to beautify the community

Clarkstown Capitals Hockey Club – taught young children to skate and play ice hockey

Certifications

OSHA

Lifeguard

CPR

First-aid

Austin W. DiFabio

2008 Winding Way, Broomall, PA 19008
267-446-1211 | ad995@drexel.edu

EDUCATION

Drexel University

Philadelphia, PA

Bachelor of Science (B.S.) in Construction Management

Anticipated Graduation – June 2018

RELEVANT COURSEWORK

Estimating I, II

Building Systems I

Business Statistics

Construction Safety

Techniques of Project Control

Structural Aspects in Construction

EXPERIENCE

Allan Myers

Worcester, PA | Harleysville, PA

Assistant Estimator, Assistant Project Engineer

March 2016 – September 2016

- Performed price and quantity take-offs for bridges and roads
- Digitized roadway cross sections to form a 3D model
- Managed subcontractors and schedule on a daily basis

JPC Group, Inc.

Philadelphia, PA | Blackwood, NJ

Assistant Project Manager

March 2015 – September 2015

- Assisted with submittals, change orders, and bid requirements
- Ensured work was performed safely and per spec
- Attended job specific meetings to review scheduling and progress

Roma Concrete, Inc.

Philadelphia, PA | Upper Darby, PA

Owners Assistant, Laborer

Summers 2012-2014, Present

- Acquired hands on experience as a labor on numerous jobs
- Performed tasks such as forming/pouring curb and sidewalk
- Calculated curb and sidewalk footage from blueprints

ACTIVITIES & CERTIFICATIONS

ASC Heavy Civil Competition, Team Member, Fall 2016

Drexel University Club Baseball Team, Winter 2014 – Spring 2016

OSHA 30-Hour Construction Safety and Health, June 2014

Drexel University Construction Association (DUCA), Member, Fall 2016

SOFTWARE

Trimble Business Center

Bluebeam Revu

Microsoft Office

Google SketchUp

HCSS HeavyBid

CMiC Enterprise

Bradley DiGiovanni

3400 Lancaster Avenue • Apt. 223 • Philadelphia, PA 19104
610.573.0050 • bsd46@drexel.edu

Education

Drexel University Philadelphia, PA
Bachelor of Science in Architectural Engineering Anticipated Graduation – June 2018
Minoring in Construction Management Cumulative GPA: 3.62

Honors

A.J. Drexel Scholarship, Drexel University, 2013 – Present

Skills

Computer: AutoCAD, Revit, Creo, Microsoft Excel, Word, PowerPoint, Visual Analysis, MATLAB

Relevant Coursework

Structural Design	Introduction to HVAC	Hydraulics
Contracts and Specifications	Engineering Economic Analysis	Thermodynamics
Estimating	Illumination and Electrical Systems	Soil Mechanics

Experience

Children's Hospital of Philadelphia Philadelphia, PA
Project Management Co-op September 2015 – March 2016

- Managed contractors and hospital personnel to ensure delivery of construction projects
- Spearheaded coordination between architects, engineers, and contractors to keep projects on schedule and up to hospital standards
- Collaborated with senior project managers to design a standard budget sheet for department-wide use
- Assisted project managers and planning team with overseeing day-to-day operations

Philadelphia Water Department Philadelphia, PA
Engineering Co-op September 2014 – March 2015

- Worked closely with senior engineers to assess status of projects to ensure federal, state, and city regulations were met
- Utilized AutoCAD to expedite editing of design plans
- Accessed plans and located, inspected, and marked field sites with indicators for future construction projects
- Analyzed wastewater capacity and stormwater management infrastructure issues and drafted reports to the city and state

Activities

Beta Theta Pi Fraternity, Community Service Chair, 2015 – Present
Drexel ASCE/AEI, Member, 2015 – Present
Preservation Alliance for Greater Philadelphia, Member, 2014 – Present
Rebuilding Together Philadelphia, Volunteer, April 2016
Southern Lehigh High School National Honor Society, Member, 2011 – 2013

Matthew Jacobson

521 N 34th St Apt D2
Philadelphia, PA 19104
215-901-3074
mij27@drexel.edu

Education

Drexel University
Bachelor of Science in Construction Management

Philadelphia, PA
Anticipated Graduation - June 2018

Honors and Awards

Mens Volleyball Coaches Award and Team Captain, Upper Dublin High School, 2011 - 2012
Rabbi's Award, Old York Road Temple- Beth Am, 2011
Academic Scholarship to Gratz College, Old York Road Temple- Beth Am, 2011

Computer Skills

Software: AutoCAD, Creo, Sketch Up, Microsoft Excel, Word, PowerPoint, MATLAB, NXT, Outlook
Operating Systems: Windows 7/8/Vista, Mac OS X

Relevant Coursework

Structural Aspects in Construction I, II	Construction Surveying	Building Materials and Methods I, II, III
Estimating I, II	Economic Planning for Construction	Building Codes
Building Systems I, II	Understanding Construction Drawings	Contracts and Specifications I, II
Construction Safety	Soil Mechanics in Construction	Introduction to Construction Management

Employment Experience

Allan Myers

Assistant Field Engineer

Fallston, MD
April 2016 - September 2016

- Supervise and instruct crews on day to day tasks
- Coordinate need-based material orders and deliveries
- Design and implement subcontractors schedules and work assignments
- Execute quality control checks for submission and acceptance per the contract

JPC Group Inc.

Assistant Safety Director

Blackwood, NJ
April 2015 - April 2016

- Executed routine equipment check ups for every job site
- Planned programming and safety training for over 300 employees
- Performed duties to assist safety department in monthly meetings
- Spearheaded use of new training software
- Reviewed operations needs and provided all employees with proper personal protective equipment

Engineering Design Project

Rube Goldberg

Lead Designer

Drexel University
February 2014 - Present

- Spearheaded research on latest developments and led design of structural components for optimal operation

Activities

Leadership in Engineering Academics and Diversity representative, 2014 - Present
People to People Leadership Ambassador Program, 2013
Alpha Epsilon Pi Fraternity, 2013 - Present
Inter Fraternal Council Vice President, Winter 2014 - Summer 2016
Engineering Learning Community Leadership Council, 2013 - Present
Drexel Student Ambassador, 2013 - Present
Drexel University Construction Association President, 2014 - Present
Student Philanthropy Council Representative, 2015 - Present
ASC Regional Heavy Civil Competition Project Manager, 2016 - Present

Marshall Kupinski
210 North 34th Street
Philadelphia, PA 19104
(570)-954-4614
Kupinski.Marshall@gmail.com

EDUCATION

Drexel University

- Bachelor of Science in Construction Management
- Minor in Project Management
- Cumulative GPA: 3.56

Philadelphia, PA
Expected Graduation: June 2018

CAREER EXPERIENCE

HSC Builders & Construction Managers

Assistant Project Manager

- Assisted project manager and superintendent to direct and control all means and methods of project construction
- Reviewed and processed project submittals and RFIs between subcontractors, architects, engineers, and general contractor in a time-efficient manner
- Conducted subcontractor and OAC meetings and generated meeting minutes
- Developed logistics and phasing plans for job specific safety concerns and coordination
- Compiled Department of Health inspection certificates and subcontractor closeout material for final project inspections and turnover
- Constructed subcontractor safety information and material log and updated it weekly

Exton, PA

March 2016 - September 2016

The Bennett Group, LTD

Estimating Co-op

- Worked collaboratively with estimators, project managers, and marketing department on union and open-shop projects
- Performed quantity takeoffs and estimates for general contractor scope of work
- Assessed subcontractor proposals and addressed all pricing deficiencies
- Reviewed and compiled subcontractor proposals, geotechnical reports, and other correspondence information into project database
- Analyzed revised drawings received from architects and completed cost analysis on designs
- Formulated spreadsheets with subcontractor related information and standing position on projects

Cherry Hill, NJ

March 2015 - September 2015

Kupinski Construction Co.

Carpenter

- Examined project drawings and provided carpenter duties to meet specifications
- Implemented methods and techniques to improve efficiency in budgeting and estimating materials
- Skilled in use of construction equipment such as chop saw, table saw, power saw, and nail gun
- Issued cost estimates and detailed material lists based on design floor plans and elevations
- Provided value engineering methods to present owners with efficient and cost effective alternatives

Nicholson, PA

June 2012 - September 2014

TECHNICAL SKILLS

AutoCAD	Microsoft Office, Excel, PowerPoint	Revit
Creo Parametric	BlueBeam Revu	Navisworks
Procore	SketchUp	Blue Book Network

MAJOR COURSEWORK

Estimating I, II	Contracts and Spec I, II	Finance
Building Systems I, II	Building Information Modeling	Business Statistics
Economic Planning	Construction Field Operations	Economics I, II
Materials and Methods I, II, II	Structural Aspects I, II	Financial Accounting

HONORS AND AWARDS

- A.J Drexel Scholarship, Drexel University, 2013 - Present
- Dean's List, Drexel University, March 2014 - Present

ACTIVITIES

- President, Pi Kappa Alpha Fraternity, Drexel University, Spring 2016 - Present
- Athletics Chair, Pi Kappa Alpha Fraternity, Drexel University, Fall 2013 - Winter 2016
- Volunteer, Relay for Life, Drexel University, 2013 - Present

Mackenzie Nolte
3344 Brandywine St
Philadelphia, PA 19104
267-372-1291
mdn43@drexel.edu

Education

Drexel University
Bachelor of Science in Construction Management

Philadelphia, PA
Anticipated Graduation - June, 2018

Skills

Computer: AutoCAD, Creo Elements, Mac OS, Microsoft Office (Excel, Outlook, PowerPoint, Word), Windows XP/Vista/7/8
Construction: Basic Carpentry, Finishing, Soldering, Telecommunications/Data Systems, 3D Printing

Certifications

Boating License, Driver's License, OSHA 30hr Certification

Relevant Coursework

Accounting for Professionals
Building Systems I, II
Construction Drawings
Estimating I,II

Building Codes
Business Law
Contracts and Specifications I, II
Soil Mechanics

Building Materials and Methods I, II, III
Chemistry I, II
Economic Planning for Construction
Structural Aspects in Construction I, II

Engineering Design Project

- Design robot to differentiate simulated waste containers and deposit in appropriate receptacle during timed competitions
- Test robot sensor activity and analyze data to resolve problems
- Collaborate with team members by adjusting computer code to improve design and increase speed

Employment Experience

City of Philadelphia, Department of Public Property

Engineering Intern

Philadelphia, PA
March, 2016 - September, 2016

- Assist project managers in coordinating various projects ranging from \$1,000-\$15 million
- Utilized AutoCAD to create and/or revise project drawings daily
- Visit job sites to survey for preliminary design as well as coordinate subcontractors

Excel Communications Worldwide Inc.

Telecommunications Technician

Harleysville, PA
June, 2014- March 2015

- Installed and/or modified various telecommunication components
- Analyzed extensive drawings used for structured cabling systems
- Communicated with customers to ensure their requirements are met
- Test systems to ensure project specifications are satisfied

Polo Ralph Lauren

Sales Associate

Limerick, PA
March, 2013- January, 2014

Activities

Member, Ski and Snowboarding Club, Drexel University, 2013-Present
Member, Intramural Teams, Drexel University, 2015-Present
Secretary, Drexel University Construction Association, Drexel University, 2015-Present

Zachary Peters-Vernier

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Philadelphia, PA 19104
Cell Phone (310)945-7844
zacharypv@gmail.com

Education

Drexel University Philadelphia, PA
Bachelor of Science in Construction Management Anticipated Graduation: June 2018

Relevant Coursework

Intro to Construction Management	Applied Physics I	Construction Safety
Understanding Construction Drawings	Calculus I	Structural Aspects in Construction I
Techniques of Project Control	Building Systems I	Economic Planning in Construction
Construction Surveying	Building Materials & Construction Methods I, II	

Skills

- Microsoft Word, PowerPoint, Excel; Apple Pages, Numbers
- Social Media Relations: Facebook, Twitter, Instagram, Youtube

Work Experience

Philadelphia Water Department Philadelphia, PA
Construction Unit Engineer Intern March to September 2016

- Executed tests and inspections of construction materials to ensure work performed by contractors and manufacturers complied with contracts, plans and specifications.
- Assessed project scope and informed project engineers and contractors when work quality standards were not met.

Philadelphia College of Osteopathic Medicine Philadelphia, PA
Digital Project Manager March to September 2015

- Utilized mobile, web technologies and social media to promote use of library resources and enhance services to users.
- Researched and experimented with new and alternative methods to leverage social media activities.
- Monitored trends in social media tools and applications, and applied that knowledge to increasing library resource usage.

ScaleLab Network Santa Monica, CA
Social Media Management Intern July to September 2014

- Performed duties to assist in recruitment of Youtube channels into ScaleLab Network.
- Provided assistance to prepare and delivery of training materials.
- Analyzed marketing and sales data, and prepared presentations.
- Implemented procedures to promote social media awareness about ScaleLab Network and ScaleLab Network clients.
- Maintained tracking report of public relations activity

Organizations

- Drexel University Men's Club Soccer
- Construction Management Association of America - Drexel University Chapter
- Drexel University Men's Club Basketball

Thomas Powers
7 Lexington Drive
Warren, New Jersey 07059
908-625-5669
Trp52@drexel.edu

Education

Drexel University, Philadelphia, PA
Bachelor of Science in Construction Management, Anticipated Graduation - June 2018

Job Experience

AIMCO Apartment Homes, Philadelphia, PA
Field Engineer, March to September 2016

- Performed weekly field reports to ensure construction was performed as scheduled
- Oversaw and helped manage construction services of several General contractors and Subcontractors
- Prepared final punchlists for apartments and scheduled and oversaw cleaning services

PKF-Mark III, Newtown, Pennsylvania
Field Engineer, March to September 2015

- Performed project site duties to ensure specifications were met
- Oversaw PA-One Call system completion to identify underground utilities
- Assessed Project scope and processed Project payment data
- Edited and completed distribution of construction documents including submittals, RFI's, and job maps.

Elite Construction of Warren, Warren, NJ
Assistant Supervisor, Summers 2009-2014

- Reviewed plans and framed four story mixed-use residential apartment building
- Installed wood truss floors, stick-built walls, and roof trusses per specifications
- Worked closely with site supervisor and inspected and prepared building for tenant occupancy
- Executed project tasks to Assist mason with residential demolition and pouring concrete
- Retrieved supplies and operated 4-story lull, excavator, backhoe
- Assisted HVAC contractor with installation of ductwork and furnaces in residential apartment complex

Group Affiliations

- Construction Management Association of America (CMAA), Member
- Associated Builders and Contractors (ABC), Member
- Drexel Track Club, Member

Relevant Coursework

Building Materials and Construction Methods I, II, III
Understanding Construction Drawings
Construction Labor Issues
Construction Surveying
Economic Planning for Construction
OSHA 30 Hour safety course
Building Systems
Structural Aspects of Construction I, II

Computer Skills

Bluebeam Extreme, Procore, On-Screen Takeoff, Ebuilder, Finishline, SketchUp, Microsoft Office

Community Service

Warren Township Police Department, Explorers Training; Youth Lacrosse Coach, 2009-2010 United Way of Somerset County Fundraiser: Built and designed haunted house; 2010 Cornell Food Bank, 2012; 30 Hour Famine, 2013; The Retreat Project, 2013

James Purtill

JJP89@Drexel.edu | (610) 291 6690 | 651 Darby Paoli Road, Villanova, PA 19805

EDUCATION

Drexel University - College of Engineering
Bachelor of Science in Construction Management

Philadelphia, PA
June 2018

PROFESSIONAL EXPERIENCE

A&E Construction Co

Assistant Project Manager - Co-op

Philadelphia, PA
September 2016 – Present

- Assessed Project Scope and processed Project Submittals, RFI's, and Change Orders
- Organized weekly site meetings with Architects, Subcontractors, and Project Managers
- Date Stamped, Printed and Collated new Drawings for all Project Managers
- Delivered New Plans and Documents to Superintendents onsite
- Utilized SketchUp to create new Drawings for rooftop solar panel installations
- Completed all closeout documents and filed them accordingly
- Created Weekly reports including dated photos and synopsis of the Weekly activities at project site
- Executed duties as an Assistant Estimator for the first 3 Months of my first Co-op

Halliday – Leonard General Contractors

General Labor and Sanitation Associate - High School Summer Employment

Ocean City, NJ
June – September 2011, 2012

- Obtained and delivered new materials from the local lumber yard in Stake-body Truck to jobsites
 - Removed exterior sidewalks and drove crushed material to a processing plant
 - Reviewed plans and performed carpentry work including exterior shower installations and fencing
 - Worked closely with skilled carpenters in all stages of a residential construction project
 - Raised and leveled parallam beams onto pilings
 - Maneuvered backfill material for concrete foundations
 - Coordinated delivery and pickup of sanitation dumpsters on site
-

HONORS & CERTIFICATIONS

OSHA 30 Hour Training Certificate

June 2014 - Present

PROCORE Fundamentals Certificate

March 2016 - Present

Drexel University NCAA Division 1 Men's Varsity Rowing

September 2013 – Present

Drexel University Endowed Scholarship

September 2013 - Present

Drexel Alumni Scholarship

September 2013 - Present

Radnor High School Men's Varsity Rowing Captain

September 2012 - June 2013

RELEVANT COURSEWORK

Construction Estimating I & II

Building materials and Const. Methods I, II, & III

Economic Planning in Construction

Construction Safety – 30 Hour OSHA

Understanding Construction Drawings I

Contracts and Specifications

SKILLS

CAD, BlueBeam Revu, SketchUp, ISQFT, PROCORE, Microsoft Word, Excel

Frederick S. Sackey

2538 South 64th Street | Philadelphia, PA 19142
215-681-2991 | frederick.s.sackey@drexel.edu

EDUCATION

Drexel University, Philadelphia, PA

Bachelor of Science in Construction Management, Anticipated Graduation: Spring 2018

Cheyney University of PA, Philadelphia, PA

Bachelor of Science in Business Administration, Graduated: 2013

Major: Management, Cumulative GPA: 3.50

HONORS AND AWARDS

A. J. Drexel Scholarship, Drexel University, 2015 - present

Academic Excellence, Cheyney University, 2013

Dean's List, Cheyney University, 2012, 2013

SKILLS

Microsoft Windows 7-10, Excel, Outlook, PowerPoint, AutoCAD, Citrix, SketchUp, BIM, VPN, Procore certified.

RELEVANT COURSEWORK

Introduction to Management

Financial Management

Construction Technology

Construction Management

Organizational Management

Business Law

Operational Management

Construction Safety

EXPERIENCE

City of Philadelphia, Philadelphia, PA

Engineering Co-op, March 2016 to September 2016

- Assist Project Managers, Engineers, and support staff in the daily work of Project Management. Design studies of building improvement and prepare schematic, preliminary and final design drawings.
- Conduct inspection of construction work and building surveys to relocate existing City personnel.
- Researching A&E technical data and implementing design and construction criteria into computer programs.
- Organizing A&E project files, printing drawing plans and related work as required.

Mattress Giant, Addison, TX

District Branch Manager, July 2007 to October 2012

- Improved product inventory supply to meet delivery windows for clients
- Monitored products with high customer return rates and slow sales points
- Implemented monthly sales goal drives and strategies to meet planned targets
- Identified operational barriers to develop improved processes and policies
- Collaborated with other store locations in keeping necessary inventory in stock

Mattress Giant, Addison, TX

Branch Manager, March 2005 to July 2007

- Surveyed and consulted with customers on product assessment to forward results to product designers and manufacturers
- Addressed customer concerns, follow-ups and informational guides on products
- Coordinated with other branch managers to meet monthly and quarterly sales quotas
- Set-up zoned floor display of product to boost regular and clearance sales events

ACTIVITIES

Presenter: African history, Cultures and arts. Cheyney University of PA, 2012

ZACHARY SILVERSTEIN

317 N. 34th St. Philadelphia, PA 19104 | zrs27@drexel.edu | (973) 975-3360

EDUCATION | **Drexel University** PHILADELPHIA, PA
COLLEGE OF ENGINEERING ANTICIPATED GRADUATION: DECEMBER 2018
Bachelor of Science in Construction Management

WORK EXPERIENCE | **BRASS CASTLE BUILDING COMPANY, LLC.** PHILADELPHIA, PA
ASSISTANT PROJECT MANAGER APRIL 2016 - PRESENT

- Conducted bid walkthroughs to create scope-of-work proposals for potential new projects
- Managed and oversaw site work for Brass Castle's (12) residential and (4) commercial projects
- Executed pre-construction duties including: creating schedules, developing material lists and take-offs, reviewing project drawings, soliciting price quotes from sub-contractors, and assisting in the permit expedition process
- Documented and maintained detailed site progress reports daily
- Facilitated project process as intermediary point of contact between project owners, architects, engineers, and sub-contractors
- Ensured proper safety practices and protocols were followed by all parties on site

CLAIMTRAK SYSTEMS, LLC. CHANDLER, AZ
BUSINESS DEVELOPMENT & INSIDE SALES INTERN AUGUST 2015 – SEPTEMBER 2015

- Supported post-acquisition company development by creating new business models and marketing strategies for our Electronic Healthcare Record (EHR) software
- Conducted vigorous company and product competitive analysis between major industry competitors
- Helped build ClaimTrak's customer portfolio by researching and contacting potential new customers
- Reviewed and executed contracts between ClaimTrak and new customers

CEDAR LAKE PARTNERS, LLC. STRAFFORD, PA
PRIVATE EQUITY ANALYST MARCH 2015 – AUGUST 2015

- Participated in several diligence projects which ultimately led to the acquisition of ClaimTrak Systems, LLC
- Screened confidential information memoranda against fund investment criteria and business model preference
- Created and maintained weekly company reports summarizing outreach, feedback, new opportunities, and calls/meetings scheduled
- Reviewed and executed company Non-Disclosure Agreements
- Prepared initial indications of interest letters for target companies

SKILLS | • Computer: Proficient in Microsoft Office, Procore, SketchUp, BlueBeam Revu, BuilderTrend
SalesForce, SalesLoft, CapIQ, Asana, Yesware, Evernote, DropBox

ACTIVITIES | • Member, Construction Management Association of America, September 2016 – Present
• Standards Board, Pi Kappa Phi Fraternity, August 2016 – Present
• Member, Love Your Melon – Drexel Campus Crew, February 2016- Present
• Member, Pi Kappa Phi Fraternity, February 2014 – Present
• Member, Drexel Economics Society, September 2013 – Present

Lee Tallaksen
115 Brewer Avenue
Blackwood, NJ 08012
856-313-8376
lrt37@drexel.edu

Education

Drexel University
Bachelor of Science in Construction Management

Philadelphia, PA
Anticipated Graduation: June 2018

Relevant Coursework

Engineering Design Lab I,II,III
Business Contract Law
Real Estate Fundamentals

Calculus I,II,III
Chemistry I,II
Estimating I,II

Computer Skills

Microsoft Word, PowerPoint, Excel; AutoCAD, MATLAB, Creo

Employment Experience

Churchill Engineers
Assistant Project Engineer

Berlin, NJ
March to September 2016

Reviewed plans, completed estimates and project orders
Worked closely with senior engineer to complete CAD/Microstation drawings
Executed duties for bridge inspections and surveying projects

Project Experience

Drexel University
Automatic Pet Feeder

Philadelphia, PA
April 2014 - June 2014

- Worked on a team of five students to design and build an automatic feeder
- Constructed hardware for project from scratch

IT

Destination Maternity
Information Technology Expansion Team

Philadelphia, PA
September 2014 to March 2015

Expeditious task completion to assist team with technical issues
Provide assistance for setup of crucial new high speed networking system
Collaborated on team that installed equipment at new warehouse location

Activities

Volunteer, St. Johns Episcopal Church, 2008-Present
Novice Real Estate Investor
Avid Golfer

Pre-Juniors

Nolan Donald Banky
3419 Baring Street, Apartment 1
Philadelphia, Pennsylvania 19104
(610) 420-3418
ndb57@drexel.edu

Education

Drexel University
Bachelor of Science in Construction Management
Philadelphia, PA
Anticipated Graduation - June 2019

Certifications

OSHA 10-Hour Training, March 2016 - present
MTA NYC Transit Track Safety Certification, April 2016 - present

Computer Skills

Software - AutoCAD, Creo Parametric, Excel, Outlook, Microsoft Word, PowerPoint
Operating Systems - Windows, Mac OS X

Relevant Coursework

Construction Surveying
Calculus I, II
Business Law I
Construction Safety
Building Materials & Construction Methods I
Foundations of Computer Aided Design

Employment Experience

Welkin Mechanical LLC
Project Engineer Co-op
College Point, NY
March to September 2016

- Quantified and oversaw ordering of piping and fittings for Inergen Fire Suppression installations using project drawings, specifications, and cutsheets.
- Collaborated with vendors and arranged orders for materials and equipment for project completion.
- Visited job sites for status updates and to complete surveying for as-built drawings.
- Analyzed drawings to determine quantity of plumbing fixtures needed and requested quotes from numerous vendors for pricing.

Newport Country Club
Staff and Caddy
Newport, RI
June 2013 to September 2015

- Interacted and built professional relationships with members and staff of country club.
- Maintained golf course, golf carts, driving range, and members' golf clubs.
- Organized and assigned caddies to members during rounds of golf while training new staff members.

Project Experience

Robotics Engineering Design Project - Drexel University
Captain, Programmer, Liaison
Philadelphia, PA
January 2015 to March 2015

- Built autonomous robot for purpose of retrieving marked canisters with speed and efficiency in competition.
- Designed a program with efficient coding to ensure precision while completing various maneuvers.
- Maintained a lab notebook and created a detailed design brief to summarize the project.

Activities

Volunteer, Ed Snider Youth Hockey Foundation, April 2015 - present

John M Bartol Jr.
12579 Chilton Road
Philadelphia, PA 19154
267-467-6152
jmb674@drexel.edu

Education

Drexel University
Bachelor of Science in Construction Management
Philadelphia, PA
Anticipated Graduation - June 2019

Computer Skills

Software: AutoCAD, Creo Parametric 2.0, Microsoft Word, Excel, Planswift, Procore
Operating Systems: Windows 10/11/XL, Mac OS

Relevant Coursework

Foundations of Business I, II	Engineering Computation Lab I, II
Engineering Design CAD for Design	Building Materials and Construction Methods I, II
Introduction to Construction Management	Construction Safety
Applied Physics I	Environmental Science & Society
Building Codes	Principles of Microeconomics

Work Experience

Delta/B.J.D.S., Inc. Southampton, PA
Assistant Project Manager/Estimator September to March, 2015 to 2016

- Assessed project scope and oversaw project operations for estimating department
- Provided project status, progress updates and communicated with project managers
- Delivered bids in timely and efficient manner
- Estimated for construction projects ranging from \$500,000

Project Experience

Rube Goldberg Machine Drexel University
Manager September to December, 2014

- Researched and designed the structure and components to meet required specifications
- Collaborated with team members to complete project on time and within budget
- Constructed circuit and operational unit using mechanical skills

Community Service and Activities

Member, Delta Sigma Phi Fraternity, 2015 - Present
Member, Delta Sigma Phi Recruitment Team, 2015 - Present
Volunteer, Philadelphia Marathon, 2014 - 2016
Volunteer, The Rescue Run 5K, 2016
Procore Certified: Associate, 2016

Joseph Canuso, Jr.
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Springfield, PA 19064
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jpcanuso@gmail.com

Education

Drexel University, Philadelphia, PA
Bachelor of Science in Construction Management, Anticipated Graduation - June 2019
Cumulative GPA: 3.70

Honors and Awards

Construction Management Association of America Scholarship Award, 2015
AJ Drexel Scholarship, Drexel University, 2014 - Present
Drexel Dragon Scholarship, Drexel University, 2014 - Present
Theatre Performing Arts Scholarship, Drexel University, 2014 - Present
Chorus Performing Arts Scholarship, Drexel University, 2014 - 2015

Relevant Coursework

Estimating I & II
Building Materials and Construction Methods I, II, & III
Understanding Construction Drawings
Contracts and Specifications
Construction Scheduling
Building Systems I

Construction Experience

JPC Group, Inc., Blackwood, NJ

Assistant Estimator, March-September, 2016

- Performed quantity takeoffs for a variety of construction projects
- Assisted with the procurement of subcontractor bids and proposals
- Represented company at pre-bid meetings, site visits, and bid openings

DHC Construction, Inc., Springfield, PA

Assistant Project Manager, June-October, 2015

- Represented company at pre-bid meetings and site visits
- Reviewed plans and assisted with preparation of bids and extra work estimates
- Oversaw and completed submittals, RFI's, purchase orders, payroll, interviews, and hiring

Canuso Jordan, Feasterville, PA

Assistant to Senior Project Manager, June - September, 2013

- Conducted project walk-throughs throughout day and managed punch lists for new apartment complex
- Monitored laborer work performance and provided updates to senior project manager

Additional Experience

Active Image Media, Springfield, PA

Office Worker/Job Assistant, June - September, 2014

- Utilized Photoshop for project assignments and managed company social media accounts
- Collaborated on set up, sign-ins, and breakdown at photo shoots and videotaped sporting events

Activities

Construction Management Association of America Drexel Student Chapter, 2014 - Present
Drexel Co-op Theatre Company, 2014 - Present
8 to the Bar A Cappella Group, 2014 - Present

Joshua Charney
885 Jack Road
Orrtanna, PA 17353
j.charney18@gmail.com



Education

Drexel University

Bachelor of Science in Construction Management
Cumulative GPA: 3.06

Philadelphia, PA
Anticipated Graduation: June 2019

Awards

A. J. Drexel Scholarship, 2014 - Present

Skills

Proficient in Microsoft: Word, Excel, PowerPoint
Advanced in Adobe: Photoshop, Premiere, After Effects
Experienced in CAD, Creo, MATLAB
30 Hour OSHA Certification

Engineering Design Project

Drexel University
Designer

Philadelphia, PA
September to December 2014

- Designed a functioning bridge to meet expectations of class
- Created a functioning apparatus to transfer energy from one point to another

Activities

Member, DUCA, Drexel University Construction Association, 2016 - Present
Member, Lambda Chi Alpha Fraternity, Drexel University, 2014 - Present
Recruitment Chair, December 2015 - March 2016
Social Chair, August 2016 - Present
Captain (2014), Varsity Baseball team, Gettysburg Area High School, 2010 - 2014
Member, Varsity Wrestling team, Gettysburg Area High School, 2013 - 2014

Experience

Dobbin House, Inc.
Bartender, Server, Host

Gettysburg, PA
June 2010 to August 2015

- Managed front end operations and opening and closing duties
- Adapted to new circumstances everyday, and communicated with a variety of people

Toll Brothers, Inc
Party Chief Assistant

Newtown Square, PA
April to August 2016

- Used GPS equipment to discover property boundaries
- Created final as-builts of existing structures
- Worked side by side with multiple sub-contractors

Andrew Coleman
2460 Valley Road
Jamison, PA 18929
267-221-0049
Arc346@Drexel.edu

Education

Drexel University
Bachelor of Science: Engineering Construction Management

Philadelphia, PA
Anticipated Graduation: June, 2019

Honors and Awards

DU Endowed scholarship, Drexel University, 2014 - Present
Drexel Dragon Award, Drexel University, 2014 - Present
Legacy scholarship, Drexel University, 2014 - Present
Presidential Award, 2014; Central Bucks West High School
Coaches Award Golf, 2013; Central Bucks West High School

Employment Experience

McDonald Building Company

Estimators Assistant

Norristown, PA
March to September 2016

- Assessed project scope, contacted, and coordinated with subcontractors for project trades
- Reviewed and revised contracts, purchase orders, and letters of intent for subcontractors
- Collaborated with managers to calculate prices of conceptual projects
- Expedited delivery of bids to owners and customers

Sunesys, LLC

Internship/Assistant

Warrington, PA
Seasonal 2014, 2015

- Utilized Google Maps to draft fiber routes
- Worked closely in office with senior project managers regarding project status and work schedules
- Facilitated processing of pole attachment permits and fees for utility company applications
- Interacted with customers at job sites regarding new projects and issue remediation

Engineering Design Project

Concrete Design

Logistics Leader

Drexel University
February, 2015

- Researched and created two types of Litcon concrete that allow light to flow through
- Prepared components fiberoptic cables and fishing line
- Tested quality of light through concrete upon design completion
- Organized materials and schedule for project

Skills

Software: BlueBeam, Microsoft Office Word, Excel, PowerPoint, Google Maps,
Languages: Conversational Spanish

Relevant Coursework

Understanding Construction Drawings	Calculus	Applied Physics
Chemistry	Principles of Accounting	Contracts and Specifications 1
Building Systems 1	Estimating I II	Introduction to Finance
Building Materials and Construction Methods		

Activities

Member, Concrete Canoe Club, Drexel University, Philadelphia, Pa, 2015 - Present
Member, Construction Managers Association America, 2015 - Present
Volunteer Homework Helper, Key Club, Central Bucks High School West, 2013
Volunteer, Camp Helper, Hatboro Gospel Hall, Hatboro, PA, Seasonal 2012 - Present

Christopher Crouthamel
325 N. 15th Street, Apt 409
Philadelphia, PA. 19102
610-322-3862
cpc53@drexel.edu

Education Drexel University, Philadelphia, PA
Bachelor of Science, Anticipated Graduation: March 2019
Construction Management

Montgomery County Community College, Blue Bell, PA
General Studies, Dates Attended: January 2013 - August 2015

Honors and Awards Student Senator of the Year Award, Montgomery County Community College, 2013 - 2014

Relevant Coursework Building Systems I & II Value Engineering
Soil Mechanics in Construction Calculus
Economic Planning for Construction Construction Safety (OSHA-30)
Engineering Graphics

Skills Computer Skills: Bluebeam Revu, Microsoft Excel, Word, Power Point

Experience

Wohlsen Construction, Media, PA
Project Engineer, March 2016 - September 2016

- Obtained, reviewed and processed submittal and RFI project documentation and distributed to appropriate subcontractors
- Performed management of projects, preparation, distribution and monitoring of project drawings through to completion using Bluebeam and CMiC.
- Organized and maintained files up to date for project progression.
- Facilitated close-out documents for project completion.

U.S. Army, Multiple Locations
Army Recruiter, December 2007 to January 2012

- Implemented protocol to manage and maintain over one million dollars worth of equipment and materials.
- Coached and mentored new recruiter on procedures to properly counsel, interview and process applicants as human resources representative for the U.S. Army.
- Conducted screening interviews, completed enlistment, prior service, officer and medical review packets and designed advertising to market services.

U.S. Army, Multiple Locations
Construction Supervisor, December 2003 to November 2007

- Supervised acquisition and usage of over \$1,500,000 worth of equipment and materials
- Spearheaded projects successfully as Quality Control & Quality Assurance Manager, while assigned in hostile environment
- Devised and introduced new method to develop counseling for soldiers who wanted to attend college
- Reviewed plans and constructed over 150 projects in a stressful combat environment to include pothole repairs, voting booths, police stations and temporary housing units in Iraq.

U.S. Army, Multiple Locations
Carpentry and Masonry Specialist, November 1998 to November 2003

- Constructed over 100 projects, including playground for day care in housing community, concrete pads for Korean War memorial, and Habitat for Humanity House, all resulting in tax payers' satisfaction and savings
- Expedited building of 100 mile fuel pipeline from Kuwait to front lines of Iraq during combat operations in 2003

Activities

- President, Drexel University, Drexel Veterans Association, May 2016 - Present
- President, Treasurer, Montgomery County Community College, Student Veterans Organization, August 2013 - May 2015
- Senate Chair, Montgomery County Community College, Student Government Association, August 2013 - May 2014

Prince Davis

1308 Willow Avenue, Apt. B317
Elkins Park, PA 19027
267-639-0145
pd457@drexel.edu

Education

Drexel University, Philadelphia, PA

Bachelor of Science in Construction Management, Expected: June 2019

Community College of Philadelphia, Philadelphia, PA

Associate in Construction & Facility Management, Graduated: 2016

Cumulative GPA: 3.33

Honors and Awards

A.J Drexel Academic Scholarship, Drexel University, 2016-2019

Model Building Award, 2300 Chestnut Associates, 2015

Technical Drawing Award, Holmwood Technical High, 2005

Skills & Certifications

Software: Microsoft Word, Excel, PowerPoint; AutoCAD; Revit

OSHA 30: Expected December 2017

Certification of Training in HILTI Qualification Operator, 2010

Certification of Training in TracPipe, 2010

Relevant Experience

Federation Housing, Inc., Philadelphia, PA

Maintenance Supervisor, November 2010 - Present

- Oversee 84 apartment units in a 3 story independent senior living facility
- Ensure completion of all annual building inspections according to Pennsylvania state regulations
- Check and maintain systems including solar panels, boiler and generator
- File inspection reports and monitor and re-stock all building inventories
- Work with nursing staff; interact with building residents; respond to emergency calls

Other Experience

Ridge Avenue Shelter, Philadelphia, PA

Volunteer, 2010

- Worked with team to paint and refurbish rooms in homeless shelter

Relevant Coursework

Construction Safety

Building Codes

Financial Accounting Foundations

Contracts And Specifications

Construction Surveying

Business Law

Building Systems I, II

Understanding Construction Drawings

Carlos Luis Hillinger
3200 Chestnut Street, Room 7027
Philadelphia, PA 19104
215-421-0298
clh358@drexel.edu

Education

Drexel University Philadelphia, PA
BS Double Mayor in Civil and Architectural Engineering Anticipated Graduation - June 2019
Minor in Construction Management **Cumulative GPA - 3.52**

Honors and Awards

A. J. Drexel Scholarship, 2014 - Present
Dean's List, Spring 2015
Integer Homo: Valedictorian Student, 2014
DU Endowed Scholarship, 2014 - Present
Dean's List, Winter 2016
Winner in World Fusion Photo Contest, 2015

Skills

Technical: CreoParametrics, AutoCAD, MATLAB, Microsoft Word, Excel, PowerPoint, Visual Analysis, Prezi, Revit.
Languages: Spanish (Fluent), Chinese (Basic)

Work Experience

T.A. Builders Miami, FL
Project Manager Assistant March to September, 2016

- Assisted project manager in planning and construction of luxury residential building and townhouses
- Reviewed, ensured and reported submittals and RFIs for different trades, including plumbing, electrical and concrete
- Contacted and negotiated with subcontractors to reduce costs and improve quality of construction materials
- Coordinated and participated in project related meetings, including reporting progress updates to owners

MG Developers Coral Gables, FL
Developer Intern August, 2015 to Present

- Scheduled and attended meetings with architect, contractor, investors, broker and lawyer
- Developed the owner's manual for three residential projects in compliance with the contractor's submittals
- Performed weekly reports of the projects to owner, investors and realtors, fulfilling buyers' and owner's requests.
- Revised plans and renders with architect and contractor to reduce costs of \$50,000+ and to improve design

C.A. Procesadora Oropal, Paraffin Refinery Aragua, Venezuela
Intern March to June, 2014

- Studied the process of breaking oil waste into wax to make candles
- Revised the sensors involved in the process with a team to improve their efficiency
- Generated a report including the recommended improvements and maintenance for the sensors

Experience Abroad Shanghai, China
Entrepreneurship June to August 2015

- Took initiative, traveled to China, learned Mandarin and attended networking and community events
- Explored the country, understood and learned their culture, business tendencies and mayor construction laws

Activities

President Student Council - High School, 2014
Executive Board SHPE - Drexel, 2015
Organizer and Volunteer Community Projects - Venezuela, 2010 - 2014
Member Drexel Soccer Club Team - Drexel, 2014 - Present
Member Latinos for a United Campus - Drexel, 2014- Present

Huibin Jin
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hj332@drexel.edu

EDUCATION

Drexel University Philadelphia
Bachelor of Science in Construction Management Anticipated Graduation: June 2019
Cumulative GPA: 3.40

Wenzhou-Kean University Wenzhou, China
Coursework in International Finance Attended: September 2013 to July 2015
Cumulative GPA: 3.20

Working Experience

China Railway Construction Engineering Group Shenzhen, China
Site Supervisor June to September 2016

- Inspect quality of finished product (Concrete, Rebar etc.)
- Manage and assist with workers including disciplining workers and solving problems
- Record job process and report it to manager
- Communicate site information to engineer

Zhejiang Sanfen Construction Company Taizhou, China
Assistant Material Buyer June to September 2014

- Perform Market Research, test sample material's quality
- Confer with estimate department and project management department
- Record the material list

Skills

Software: Microsoft PowerPoint, Word, Excel; Sketch Up; Stack Take Off

Relevant Coursework

Building Materials & Construction Methods I, II, III	Understanding Construction Drawing
Building Codes	Construction Safety
Information Technology for Construction	Contract And Specifications I
Techniques of Project Control	Construction Surveying
Estimating I	Applied Physics I

Honors and Awards

A.J. Drexel Scholarship, Drexel University, Fall 2015 - Present

Dean's List Distinction, Drexel University, Spring Quarter 2015 - 2016

Joshua P. Loser
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Philadelphia, PA 19104
717-808-9386
jploser96@gmail.com

Education

Drexel University
Bachelors of Science in Construction Management
Cumulative GPA - 3.78

Philadelphia, PA
Anticipated Graduation - June 2019

Honors and Awards

Dean's List, Drexel University, Fall 2014 - Present
H & T Kraiker Fund Scholarship, 2014 - Present
ACE Mentor Scholarship, Architecture, Construction, Engineering Mentor Program, 2014

Relevant Coursework

Construction Safety	Understanding Construction Drawings
Building Materials and Construction Methods I, II, III	Estimating I, II
Building Codes	Economic Planning for Construction
Contracts and Specifications I	Construction Surveying

Skills

Computer: BlueBeam; HCSS Heavy Job; AutoCAD; SketchUp; Microsoft Word, Excel, PowerPoint; CMIC
Foreign Language: Basic Spanish

Experience

Allan Myers
Assistant Field Engineer

Fallston, MD
March 2016 - Present

- Utilized BlueBeam and CMIC to develop work plans and budgets for crew's project tasks
- Coordinated and supervised subcontractors on project site
- Prepared weekly schedules and daily journals to document work completed
- Performed various other duties to maintain the flow of work

Lawn Crew
Landscaper

Lancaster, PA
Summer 2014 - Present

- Performed landscaping and other lawn services per work orders
- Supervised crew of 4 landscapers to expedite project completion
- Coordinated services and materials for daily assignments

Clark's Food Service Equipment
Intern

Lancaster, PA
Summers 2014 - 2015

- Reviewed plans and installed equipment to meet customer's specifications
- Utilized AutoCAD and Revit to draft and design electrical and mechanical layouts
- Built multiple simultaneous shelving units per day to be installed at job sites

Activities

Member, Drexel Concrete Canoe Team, 2015 - Present
Volunteer, Rebuilding Together Philadelphia, 2015 - Present
Member, Construction Management Association of America, 2014 - Present
Member, Architecture, Construction, Engineering Mentor Program, 2012 - 2014
Volunteer, Hands on House, Summer 2012

Matthew T. McCool

mtm336@drexel.edu

(610) 513 - 0950

Bachelor of Science in Construction Management

Graduation Date: June, 2019



DREXEL UNIVERSITY

**Construction
Management**

College of Engineering

Honors and Awards:

A.J. Drexel Academic Scholarship, Present
Eagle Scout, Boy Scouts of America, 2014

OSHA 30 Hour Course, 2015
AP Scholar, 2014

Extracurricular & Student Activities, Volunteer Service:

Board Member, Drexel University Construction Association, Present
House Manager, Lambda Chi Alpha, Social Fraternity, Present
Assistant Scout Master, Boy Scouts of America, Present
Conductive Concrete Research and Development, 2016
Engineering Design Projects, 2014 – 2015
Eagle Scout Project, Pedestrian Bridge, 2014
St. Bernard Project New Orleans, LA, 2014

Key Construction Courses:

Building Codes	BIM Design	Building Systems	Construction Safety
CAD Design	Calculus	Physics	Construction Surveying
Building Materials & Construction Methods	Understanding Construction Drawings		
Contracts and Specifications	Economic Planning for Construction	Engineering Design Lab	

Computer Skills:

AutoCAD, Adobe Bluebeam, Timberline, SketchUp, Revit, Microsoft: Access, Excel, Project, Office

Experience:

Wm. J. Donovan Co.

Philadelphia, PA
March 2016 – Present

Assistant Construction Coordinator

- Created, read, and reviewed schedules, contracts, & drawings
- Received & recorded cash flows, cost events, time sheets, taxes
- Assisted Project Managers with daily assignments and projects

Brian K. Wilson Home

Improvements and Repairs LLC

Collegetown, PA
July - September 2014-2015

Contractor's Assistant

- Worked closely with manager to plan, estimate, and build projects
- Provided customers with updates on project status and completion
- Completed projects per customer and managerial specifications

California Pizza Kitchen

Plymouth Meeting, PA
July - September 2015

Server

- Greeted customers and provided requests for service
- Marketed products and services and answered inquiries
- Tallied tips, reconciled daily receipts, and created reports

Stoney Creek Day Camp

Whitpain Township, PA
June - August, 2011 – 2015

Camp Leader/ Camp Counselor

- Oversaw all children and monitored for safety and enjoyment
- Trained staff and provided orientation for new staffers
- Completed weekly paperwork on children's progress

Juan C. Pinto

9601 Ashton Rd. N-15 Philadelphia, PA 19114

Juanpinto36@yahoo.com

QUALIFICATIONS

- AutoCAD
- Self-Motivated
- Bilingual: Spanish/English
- Microsoft Applications (Word, Power Point, Excel)

EDUCATION

Drexel University

Bachelor of Science in Construction Management of Engineering

- Currently attending as a part time student, expected to graduate in 2019

Philadelphia, Pennsylvania

2016 – Present

Community College of Philadelphia

Transfer to Drexel University after completing 89 college credits.

- Accounting
- Building Rehab and Energy Retrofit
- Business Law & Management
- Environmental Systems I & II
- Estimating I & II
- Macro & Micro Economics
- Public Speaking
- Revit
- Structures I & II
- Surveying

Philadelphia, Pennsylvania

2012 – 2016

Orleans Technical Institute

Diploma in Heating, Air condition & ventilation

Philadelphia, Pennsylvania

2006 - 2007

LICENSEs & CERTIFICATIONS

- LEED Green Associates
- EPA Universal

EXPERIENCE

Welltower

Building Maintenance

Voorhees, New Jersey

April 2013 to Present

- Schedule subcontractors for outgoing repairs. Coordinated with tenants to minimize the disruption of their daily operations.
- Participated in the RFP process, including scope development, sub-contractor walk through for bidding, and bid evaluations.
- Assisted with the development of the annual maintenance and repair budgets.
- Measure the designated layout areas where construction work will be performed.
- Respond to building emergencies after business hours.

Mack-Cali

Building Engineer

Moorestown, New Jersey

June 2009 to March 2012

- Managed 3-A class buildings that each consisted of 74,000.00sf and oversaw daytime porter.
- Inspected buildings, mechanical systems throughout the day to ensure proper operation by using an energy management system for service owner & tenants under a minimum supervision of the property manager.

Lincoln Property Company

Building Engineer

Philadelphia, Pennsylvania

May 2007 to August 2008

- Ability to maintain and care for: HVAC equipment/systems in a general A class building systems.

Mark Joseph Rounbehler
418 N 31st Street Apartment A
Philadelphia, PA 19104
215-694-4049
mjr385@drexel.edu

Education

Drexel University
Bachelor of Science in Construction Management
3.08

Philadelphia, PA
Anticipated Graduation: June 2019

Skills

Software: MATLAB, Creo Parametric, AutoCAD; Microsoft Excel, PowerPoint, Word, Adobe Photoshop, Adobe Illustrator, Timberline, mJobTime

Relevant Coursework

CAD for Design	Engineering Design Lab I,II,III	Introduction to Construction Mgmt.
Building Systems	Financial Accounting	Physical Geology
Business Law	Construction Drawings	Economic Planning for Construction
Bldg. Mtls. and Constr. Mthds. I, II, III	Calculus	Construction Safety
Structural Aspects in Construction	Intro. to Sustainability in Construction	

Work Experience

JPC Group, Inc.

Philadelphia, PA
March to September 2016

Project Manager Assistant

- Utilized Microsoft Excel to track quantities from project to create pencil copy to be reviewed by owner
- Tracked tickets from job site activities and sent to corporate office to be processed
- Oversaw subcontractors to ensure they were on site and verify their necessary paper work was completed
- Collaborated with suppliers to facilitate material release and being on site per schedule
- Expedited for writing of subcontracts/purchase orders and also getting quotes on materials
- Created 4 week look-ahead with foreman that was used during the progress meetings
- Documented project with pictures and videos

Philadelphia Parks and Recreation

Philadelphia, PA
June 2015 - August 2015

Department of Public Property Intern

- Accessed AutoCAD and Adobe Illustrator/Photoshop to edit CAD project files
- Organized project files in department computer system for easier accessibility
- Performed site visits to assess project status and progress
- Microsoft Project to create schedule template to assist on time completion of project

Project Experience

Drexel University

Philadelphia, PA
March 2016

Conductive Concrete

- Worked with a team of students to create conductive concrete blocks that melted ice
- Learned how to work with concrete and make basic forms to pour our concrete blocks
- Learned basic electrical work to be able to heat the concrete blocks
- Responsible to make sure proper safety procedures were followed by team members

Activities

- Drexel University Construction Association
- Keystone Boys State Summer 2013
- Participant Soccer and Wrestling, Flag Football, Civic Engagement
- Tau Kappa Epsilon Fraternity
- Volunteer, Habitat for Humanity, West Virginia, July 2013

Sabrina Sanchez de Esposito

50 Arnold Avenue • West Babylon, NY 11704 • (631) 912-7085 • ss3867@drexel.edu • sesposito122@gmail.com

Education

Drexel University, Philadelphia, PA

Bachelor of Science in Construction Management, Anticipated Graduation - June 2019

Cumulative GPA: 3.63

Aqua Vitae Institute, Philadelphia, PA

Certification in Mixology, February 2015 - June 2015

Honors and Awards

Construction Management Scholarship, D.U., 2014 - present

A. J. Drexel Scholarship, D.U., 2014 - present

Drexel Dragon Award, D.U., 2014 - present

Dean's list, Drexel University, Fall 2014, Spring 2015, and Winter 2016

Relevant Coursework

Construction Surveying

Contracts and Specifications

Understanding Construction Drawings

Building Materials & Construction Methods I, II, III

Building Codes

Construction Safety

BIM in Construction

Building Systems I, II

Skills and Certification

Certifications: OSHA 30; CPR, American Heart Association

Technical: Microsoft Excel, Word, PowerPoint, and Adobe Acrobat; Street Citrix

Project Experience

Building Materials & Construction Methods, Drexel University

Project Manager, May 2015 to June 2015

- Researched and evaluated performance of different materials to see which ones would transmit light through concrete
- Led class of 15 peers and provided scope of project and group responsibilities
- Expedited procedures to successfully completed testing before due date

Experience

Right of Way Unit, City of Philadelphia Streets Department, PA

Plan Review and Engineering Intern, March 2016 to September 2016

- Reviewed plans and issued zoning, building, bike rack and street closure permits
- Worked closely with senior engineers and higher level engineering aides to complete projects
- Provided customer service and administered over the counter building and zoning permits
- Performed calculations on work assignment and/or to verify field notations
- Maintained files and records of plan submissions, approvals, applications, and related data and prepared related reports
- Conducted project review, ensuring submissions complied with Pennsylvania 2012 Building Code and Complete Streets Handbook
- Accessed records to determine locations, measurements, dimensions or structural composition of water mains, sewers, bridges, highways, traffic signal equipment, and highway, survey, and traffic districts

Marcor Construction, West Babylon, NY

Receptionist, June 2015 to September 2015; Canvasser, June 2014 to September 2014

- Wrote and submitted CertainTeed and Owens Corning rebates
- Prepared Owens Corning premium warranties to meet required specifications
- Met potential clients to obtain project estimates and followed up to secure business
- Utilized Service CEO (serviceceo.com) software to track leads and write new leads and repair service tickets

The Best Gift Idea Ever of New York, Bay Shore, NY

Startup Business Partner, Social Media Coordinator, June 2015 to September 2015

- Collaborated with franchise owner to start up craft business and open store
- Organized inventory of pictures, mats, and frames, and created a catalog and order sheets
- Coordinated two craft/vendor shows and developed online ordering system through Facebook

Activities

Alpha Phi Omega, Sergeant at Arms, Fall 2014 - Present

National Society of Collegiate Scholars, Member, 2015 - Present

Various 5k runs, Runner or Volunteer, 2010 - Present

Drexel University Construction Association, Treasurer, 2015 - Present

ZACHARY SPIRA

| 3221 Spring Garden St. | Philadelphia, Pa 19104 | 551.252.2827 | zrs28@drexel.edu

EDUCATION

Drexel University

Bachelor of Science in Construction Management
Major in Construction Management
Minor in Finance & Business Administration

Philadelphia, PA

Anticipated Graduation June 2019

Computer Skills

Software: Procore, Bluebeam, On Center, FinishLine Pro, AutoCAD, Excel,

WORK EXPERIENCE

AIMCO APARTMENT HOMES – Construction Services

Project Engineer

Philadelphia, PA

March – September 2016

- Spearheaded Complete Process for creating punch lists on site
- Expedited project completion to Turn Over Twelve Luxury Apartments & Hallways in One or Two Weeks to the Operations Team
- Met needs of Operations, Leasing, Corporate, Building Service, & Constructor Teams simultaneously
- Assessed Project status and made critical on site decisions on existing and new construction for the project

Beat the Streets Organization

Mentor

Philadelphia, PA

October 2016 – Present

- Tutor intercity high school and middle school students on various subjects, ACT, and SAT preparation
- Guide and counsel students to enhance their academic, athletic and social development
- Promote and strengthen work ethic, leadership, and good character in students

American Pool

Head Life Guard

Landisville, PA

July – September 2015

- Opened and Closed various pool on a daily basis
- Sampled the Chemicals of the pool on an hourly schedule
- Responsible for entire property and tenants in the pool area

LEADERSHIP

Conductive Concrete Development

Project Lead/Logistics

February – March 2016

- Evaluated and oversaw each process: Research, Procurement, Architecture, Estimation, Project Engineering, Safety, QA/QC, Labor, Supervision,
- Developed schedule while managing ten team members to finish project efficiently and one week ahead of time
- Prepared Report and Provided Presentation on final testing schematics and results which is still kept at the University on display as “the model project”

Park Towne Place-South Tower Salon

August – September 2016

- Co-Facilitated Weekly Meetings with Future Tenant, Architect, General Contractor
- Prevented Scope Creep by Facilitating RFI's, Change Orders, Submittals, Specifications, Schedule
- Developed Weekly Agenda for all team members

ACTIVITIES

- Drexel University Wrestling Team, 2014 - Present
- Board Member, Drexel University Construction Association, 2016 - Present
- Member, Drexel Entrepreneurial Association, 2016 - Present

HONORS & AWARDS

- 30 Hour OSHA Card Holder, 2015-Present
- AJ Drexel Scholarship, Drexel University, 2014-2019
- Men's Wrestling in-Season Academic Award, Drexel University, 2014-2019
- All North Jersey Wrestling Team Selection, 2014
- Number One Ranked High school Wrestling Team in New Jersey (Sixth Nationally), 2014

BENJAMIN STRAUCH

1818 Wycliffe Road, Baltimore, MD 21234 • bps57@drexel.edu • 443.955.8147

Education:

Bachelor of Science in Construction Management

Drexel University, Philadelphia, PA

GPA: 3.5

Expected Graduation June 2019

Skills:

- Keynote, Pages, Microsoft Office, Bluebeam, On-Screen Takeoff, OSHA 30-Hour Certified, SketchUp

Relevant Coursework:

Building Codes	Building Materials and Construction Methods I, II, III
Building Systems I	Construction Safety
Construction Surveying	Contracts and Specifications I
Economic Planning for Construction	Estimating I, II
Introduction to Construction Management	Understanding Construction Drawings

Professional Experience:

Game Official, Intramural Athletics Program

Drexel University Athletics, Philadelphia, PA

January 2015 – Present

- Enforce sportsmanship and established rules of all teams and participants
- Support professional staff by managing playing area – report scores and game updates to Athletics staff; maintain a clean and safe playing environment

Project Engineer Co-Op

The Whiting-Turner Contracting Company, Towson, MD

March 2016 – September 2016

- Assist PM with reviewing pre-construction drawings and specifications for errors, omissions and inconsistencies
- Responsible for estimating multiple CSI divisions on projects
- Initiate, prepare, and review of RFIs and submittals
- Participate in regularly held meetings with owners, subcontractors, inspectors

Field Engineer Intern

The Whiting-Turner Contracting Company, Towson, MD

June 2015 – September 2015

- Ensure quality of work is consistent with the construction documents
- Assist the Superintendent with obtaining inspections
- Assist in coordinating subcontractors to ensure work is constructed in an orderly and deliberate manner
- Participate in regularly held meetings with owners, subcontractors, inspectors
- Maintain a clean, safe and secure work environment

Dining Room Stewart

Baltimore Country Club, Baltimore, MD

June 2012 – December 2014

- Provide signature services to members and guests – demonstrate exceptional customer service and hospitality
- Support dining staff – prepare tables for guests and large parties
- Anticipate and fulfill guests' needs to enhance customer satisfaction

Activities:

- Member, Drexel Concrete Canoe, 2015 - Present
- Brother, Phi Kappa Psi Fraternity, 2015 - Present
- Construction Management Association of America, 2015 - Present
- Baseball, Calvert Hall College High School, Baltimore, MD, 2011 - 2014
- Peer Minister, Calvert Hall College High School, Baltimore, MD, 2012 - 2014
- Immersion Trip, Calvert Hall College High School, Baltimore, MD, 2012 - 2013
- Soccer, Calvert Hall College High School, Baltimore, MD, 2011 - 2012

Michael Watkins

328 N. 40th Street Unit 1
Philadelphia, PA 19104
610-999-9290
mw825@drexel.edu

Education

Drexel University, Philadelphia, PA
Bachelor of Science in Construction Management, Anticipated Graduation: June 2019
Construction Management, Cumulative GPA: 3.24

Honors and Awards

A. J. Drexel Scholarship, Drexel University, 2014-Present
Dragon Alumni Scholarship, Drexel University, 2014-Present
G. Hartman Scholarship, Drexel University, 2014-2015
Drexel Dragon Scholarship, Drexel University, 2014-Present
Drexel Delta Epsilon Iota Honors Society, Drexel University, 2016-Present

Relevant Coursework

Economic Planning for Construction	Understanding Construction Docs.	Construction Safety
Building Codes	Bldg. Mtl's. and Constr. Methods I, II	CAD for Design
Economics I, II	Business Law I	Statistics I

Skills

Microsoft Office Suite, Bluebeam, MATLAB, CAD, MS Project, FTP Site Administration, Procore, and Sketchup

Drexel ASC Collegiate Competition Team

Drexel University, Philadelphia, PA

Site Safety Manager, July 2016 - Present

- Research student housing construction projects
- Develop a safety plan based on the project manual given on game day
- Assist Supervisor with Logistics and both Estimators with takeoffs
- Present in front of the multi-member competition board

Work Experience

Integrated Project Services, LLC., Blue Bell, PA

Project Engineer, March to Present

- Processing Submittals & RFIs
- Front end activities, Procurement, and Project Closeout
- Preparing contracts and Purchase orders
- Generating Site Logistics Plans through Bluebeam
- Participating in conduct meetings and recording meeting minutes

Jeff Rudolph Distinctive Carpentry, Broomall, PA

Carpenter's Apprentice, June 2015 to Current

- Followed blueprints to meet the needs of client
- Constructed stick framing of a two story home addition
- Installed fixtures such as doors, windows, and cabinetry as well as trim work

Activities

Member, Drexel Chapter of the Construction Management Association of America, 2014- Present
Member, Drexel Concrete Canoe Competition Team, 2014-Present
Member, Drexel Intramural Sports, 2014- Present

Tyler Zeiders
470 Pines Road
Etters, PA 17319
(717) 982-8650
taz26@drexel.edu

Education

Drexel University
Bachelor of Science in Construction Management

Philadelphia, PA
Anticipated Graduation: June 2019

Honors

- A.J. Drexel Scholarship, Drexel University, 2014
- Golf Scholarship, Harrisburg Area Junior Golf Association, 2014
- Club Volleyball MVAC All-Tournament Team, 2015

Skills

- AutoCAD
- Autodesk Revit
- Microsoft Excel
- Creo Parametrics
- Microsoft Word
- Microsoft Powerpoint

Relevant Coursework

Contracts and Specifications I,II
Construction Safety
Business Law of Contracts

Bldg Mtls and Construction Methods I,II
Engineering Economics
International Business

Experience

Harristown Enterprises Inc.
International House Program Assisstant

Harrisburg, PA
April - September, 2016

- Assisted of planning room assignments and calculating payrolls
- Tallied bike racks around the city and plotted all bike racks for expansion
- Reviewed layouts and mapped out details of the downtown

F.E Anderson Jr.
HVAC/Plumbing Assistant

New Cumberland, PA
June - September 2015

- Installed air conditioning units, heating, mini-splits, and assisted within crawl space
- Refilled A/C units with correct freon and repaired HVAC problems
- Remove floor joists and installed trim into unfinished homes

West Shore Country Club
Bag Attendant

Camp Hill, PA
March 2013 - June 2015

- Landscaped Driving Range and laid out plans for Tournaments
- Reviewed tee sheets every morning and completed ground repair

Activities

- Events Assistant, International House 2016
- Captain (2014-2016), Club Volleyball Team, Drexel
- Presenter, Accepted Students Day, Drexel University
- Volunteer, Philadelphia Science Festival, 2015

Sophomores

Matthew McMillan

234 Geissinger Avenue
Millville, NJ 08332
814-327-9347
msm387@drexel.edu

Education

Drexel University

Bachelor of Science in Construction Management
Cumulative GPA: 3.36

Philadelphia, PA
Anticipated Graduation: June 2020

Honors and Activities

National Army ROTC 4-year Scholarship, Drexel University, 2015 - Present

Drexel Army ROTC, Cadet, 2015 - Present
Construction Management Association of America, Member, 2016 - Present
Drexel Smart House, Member, 2016 - Present

Computer Skills

Computer Software: BlueBeam, SketchUp, AutoCAD, Microsoft Word, Excel, and PowerPoint

Relevant Coursework

Building Materials and Construction Methods I, II, III	Calculus
Intro to Construction Management	Applied Physics
Chemistry	Construction Safety
Understanding Construction Drawings	Accounting

Employment Experience

Elevation Management Group

Construction Labor Hand

Tyrone, PA
Summers 2012 - 2014

- Reviewed plans and renovated office spaces
- Measured dimensions, cut, hung, and spackled gypsum wall board
- Painted interior walls to meet design specifications
- Maintained an organized work space and complied with prescribed safety standards

Burgi's Back Nine

Course Maintenance

Altoona, PA
Summer 2015

- Operated computerized cash register for customer's green fees and merchandise purchases
- Mowed and watered course greens achieving optimal course conditions
- Cleared all trash and debris left around course and collected lost golf balls

Other

U.S. Army ROTC

Cadet

Philadelphia, PA
2015 - Present

- Performed training to enhance skills in warfare and leadership
- Spearheaded procedures to maintain accountability of eight person squad
- Planned and conducted physical training for thirty person platoon

Connor A. Morgado

331 Lawrence Street
Vineland, NJ 08361
(856) 238-0617
cap379@drexel.edu

EDUCATION

Drexel University, Philadelphia, PA
Bachelor of Science Degree
College of Engineering 2020
Major in Construction Management

EXPERIENCE

Drexel University Alumni Association, Philadelphia, PA **January 2016-present**
Office Assistant- Transfer alumni information into documents or Excel spread sheets, Collect data and information from other Universities Alumni Associations, Contact different Alumni Associations via email or phone call, Maintain information for special events run by Drexel Alumni Association, Assist Alumni and Student events at Drexel.

Larry's II Restaurant, Vineland, NJ **July 2013-present**
Expeditor/Server-Direct kitchen runners/wait staff, conduct quality control, ensure proper food presentation all in a timely manner, responsible for positive guest interactions, adhere to groom/appearance standards, offer suggestions/recommendations, demonstrate high level of organization, attention to detail and sense of urgency.
Host/Barista-Supervise cash register, greet customers, monitor din sections, book reservations, accommodate needs of guests, prepare drinks to customer specification, respond proactively to customer service situations.
Busboy-Cleared, sanitized and reset tables, swept floor, refilled salad bar.

Morgado Construction, San Jose, CA **July 2015- September 2015**
Construction Worker - Prepare/demolition sites, remove demolished materials, remodel and restore, construct additions to homes, handle power tools, apply paint and stain, maintain power equipment.

ACHIEVEMENTS

Alumni Endowed Impact Award, Drexel Alumni Association, 2016
Gold Level USA Presidential Service Award recipient 2005-2015
Ronald McDonald House Charities Scholarship, Ronald McDonald House Charities, 2015
Rotary Club of Vineland Scholarship, Rotary Club of Vineland, 2015
Tom Fabietti Scholarship, Tom Fabietti, 2011-2015
Dean's List, St. Augustine Prep, 2013-2015
Young Hero Award, Young Heroes

Skills

Customer Service, Excel Spread Sheet, Draw, CAD, SketchUp, Power Tool Operations, Communication, Manage Multiple Priorities, Management

Dain Wilson
5355 Westford Road
Philadelphia, PA, 19120
404-405-9312
ddw52@drexel.edu

Education

Drexel University
Bachelor of Science in Engineering
Construction Management

Philadelphia, PA
Anticipated Graduation: 2020
Cumulative: 3.2

Community College of Philadelphia
Associate of Science in Engineering
Construction Management

Philadelphia, PA
January to July 2016
Cumulative: 3.2

Skills

Proficient Microsoft Office Suites
Secret Security Clearance valid until 2022

Construction Project Planning

Relevant Coursework and Activities

OSHA 30 Hour Construction Safety Course
US Navy General Crane Safety Course

Introduction to Construction Management
National Society for Black Engineers

Experience

US Navy

Gulfport, MS

Assistant Project Supervisor/ Crew Leader

October 2012 to December 2015

- Planned and estimated small Heavy /Civil projects including asphalt paving and earth-moving operations
- Presented project packages to superiors for approval
- Made time-critical decisions to protect budget and increase efficiency

US Navy

Gulfport, MS

Department Safety Representative

February to December 2015

- Ensured all of department's activities were in keeping with OSHA standards
- Developed Safety plans for Civil Engineering activities of Over 150 personnel
- Conducted investigations and reported findings to organizational safety officials
- Facilitated Safety Training to identify and correct unsafe conditions on the worksite

US Navy

Gulfport, MS

Crane Crew Supervisor

June 2013 to March 2015

- Responsible for planning various crane lifts up to 90,000 lbs
- Calculated optimal crane configurations and communicated course of action with crew
- Conducted periodic testing of crane equipment and authored crane licensing examinations

Awards

Navy and Marine Corps Achievement Medal, United States Navy, 2016
Company Safety Award, Navy Mobile Construction Battalion 133, United States Navy, 2015

Freshmen