

Improve your Cash Flow with Proper Documentation, Change Orders, Delays & Inefficiency Claims

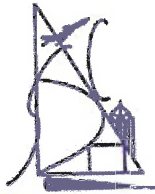
Presented by the SDC Institute

Updated & Revised

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Instructor: Anwar Hafeez is an internationally recognized and respected Civil Engineer and construction industry consultant who has personally supervised over \$1.4 billion in major construction projects. Mr. Hafeez has also successfully negotiated and settled over \$350 million in construction claims and change orders for SDC clients nationwide. His most notable projects include the San Diego Convention Center, Los Angeles Central Library, Los Angeles International Airport Expansion and Washington DC Subway System. To learn more about Mr. Hafeez please visit Management Profile.



SDC & Associates, Inc.

ONLY \$75.00 PER SESSION

ATTEND ALL 4 SESSIONS \$200.00

DOCUMENTATION-DAILY REPORTS

- Documentation that Makes the Company Money– Daily Reports
- Why do we prepare them?
- How to prepare them well
- What are the most important pieces of documentation?

CHANGE ORDERS & CLAIMS

- How to Win Conflicts, Omissions, Defective Docs, & Ambiguities
- Importance of Spearin Doctrine
- Case Studies

CALCULATE DELAY CLAIM COSTS

- Basic Definition
- Types of Schedules used to Prove Delays
- Who is responsible for What Delays - An Interactive Segment
- Calculate Extended Field & Home Office Overhead Costs/Escalation Costs

CALCULATE INEFFICIENCY CLAIM COSTS

- Cost System that Makes You Money.
- Learn to Calculate Inefficiency Costs for: Excessive COs, Measured Mile; Overtime; Overmanning; Shift Work, Trade Stacking; Hot & Cold Weather; Out-of-Sequence

SEMINAR TIME:

- 8:00am-9:45am
Documentation-Daily Reports
- 10:00am-11:45am
Change Orders and Claims
- 12:00pm-1:45pm
Delay Claims
- 2:00pm-4:00pm
Inefficiency Claims

DATES & LOCATIONS:

Wednesday, September 28, 2016
Atlantic City, NJ
Caesar's Atlantic City
2100 Pacific Ave.

Thursday, September 29, 2016
Philadelphia, PA.
Double Tree by Hilton
Philadelphia Airport 4509 Island Ave.

Friday, September 30, 2016
Harrisburg, PA
Hilton Harrisburg
One North 2nd Street

GBCA MEMBER DISCOUNT PRICE SAVINGS 33% was \$300 now \$200

Register by Phone, Fax or Online

Name: _____

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Atlantic City Philadelphia Harrisburg

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Can't Attend – **Buy Course book for \$125 or Thumb Drive for \$349 – Each session \$99 Each**
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Improve Cash Flow with Documentation / Change Orders / Delays / Inefficiencies

07:30 a.m. - 08:00 a.m. Registration

08:00 a.m. - 09:45 a.m.

DOCUMENTATION THAT MAKES THE COMPANY MONEY (DAILY REPORTS)

I. Communications Overview

- Construction Projects Are Built on Communication
- What is Communication?
- Why Good Communications = Project Success

II. DAILY REPORTS THAT MAKE YOUR COMPANY MONEY

- Why do we prepare them? How to prepare them well?
- Why are the most important pieces of documentation?
- What's in it for me? / What's in it for my company?
- DO's and DON'T's
- How do the Daily Reports Make the Company Money?

09:45 a.m. - 10:00 a.m. Registration

10:00 a.m. - 11:45 a.m.

CHANGE ORDERS / CLAIMS

HOW TO WIN CONFLICTS/OMISSIONS/ DEFECTIVE DOCS/ AMBIGUITIES EVERYTIME

I. Defective Documents – Spearin Doctrine

II. Conflicts / Omissions

- ✓ Order of Precedence
 - Case Study
- ✓ Most Stringent

III. Ambiguities

- Latent
- Patent

11:45 a.m. - 12:00 p.m. Registration

12:00 p.m. - 01:45 p.m.

LEARN TO CALCULATE DELAY CLAIM COSTS

I. What is a delay? Basic Definitions

- Defining the Different Types of Delays
- Compensable v. Non-Compensable Delays
- Types of Schedules used to Prove Delays
- Who is Responsible for What Delay (Interactive Segment)

II. How to Calculate Delay Costs

- Extended Field Overhead
- Extended Home Office Overhead
- Escalation - Labor/Material/Equipment

01:45 a.m. - 02:00 p.m. Registration

02:00 p.m. - 04:00 p.m.

LEARN TO CALCULATE INEFFICIENCY CLAIM COSTS

I. Labor Productivity Definition

- Cost Coding & Cost Controls Made Easy
- Calculate Overtime Inefficiency Costs

II. Calculating Change Order Inefficiency Costs

- Calculate Cumulative Impact of Change Orders
- How to Calculate the Measured Mile Cost
- Learning Curve Inefficiencies
- Cold & Hot Weather Inefficiencies
- Acceleration due to Overcrowding & Trade Stacking

III. Case Study [School Upgrade Claim]