WHAT TO DO IF A WORKER HAD CONTACT WITH A CONFIRMED COVID-19 CASE?

**SCENARIO A:**
*No Close Contact* and the worker is asymptomatic. For example: If working on the same floor but have never been in contact with each other.

No further action is necessary.

**SCENARIO B:**
*Close Contact* (within 6 feet for more than 10 minutes without facial coverings). For example: If a spouse, caregiver, or close coworker is confirmed.

Worker is sent home. Supervisor and point-of-contact/Pandemic Safety Officer should be notified. Anyone asked to leave should NOT return to work until:

- at least 10 days have passed since symptoms first appeared, **AND**
- at least 3 days (72 hours) have passed since recovery defined as resolution of fever without the use of fever-reducing medications, **AND**
- other symptoms have improved.

If worker develops symptoms, he/she should seek medical attention and should remain away from work for 14 days.

If worker develops no symptoms, they stay out of work for 10 days, the last 3 of which they must be symptom free.

Worker may return after 14 days of self-quarantine, if he/she is:
- symptom free for 72 hours before return, with no medications.

If diagnosed/confirmed positive by a health care provider, he/she should follow CDC guidelines for self-isolation and return to work when directed to do so by their health care provider.

Symptoms of COVID-19 include:
- Fever
- Cough
- Shortness of breath or difficulty breathing
- Chills
- Repeated shaking with chills
- Muscle pain
- Headache
- Sore throat
- New loss of taste or smell
WHAT TO DO IF A WORKER IS SICK?

SCENARIO A:
Worker is sick, but symptoms exhibited are not consistent with COVID-19.
Worker follows protocols consistent with company policy sick leave.

Worker: • Stays home, self-isolates • Seeks medical attention • Remains out of work until: » at least 10 days have passed since symptoms first appeared, AND. » at least 3 days (72 hours) have passed since recovery defined as resolution of fever without the use of fever-reducing medications, AND. » other symptoms have improved. • Employer may require clearance from a healthcare provider to return to work.

SCENARIO B:
Worker is exhibiting symptoms consistent with COVID-19.

Worker is sent home. Supervisor is notified. He/she seeks medical attention; and if deemed necessary, is tested for COVID-19. Worker should make employer aware of diagnosis and follow direction of healthcare provider.

Worker IS DIAGNOSED/CONFIRMED with COVID-19.

• Follow established communications plan to notify workforce.
• Investigate, contact trace, and establish if any other employees were in close contact with sick person and may need to self-quarantine for 14 days.
• Clean and disinfect the area(s).
• Identify corrective actions, if any, that can be taken for the future.

Worker is NOT diagnosed with COVID-19. Worker should follow direction of healthcare provider and CDC in order to return to work.

A negative COVID-19 test is not currently a definitive indication of non-infection.

Worker must remain at home until: • at least 10 days have passed since symptoms first appeared, AND. • at least 3 days (72 hours) have passed since recovery defined as resolution of fever without the use of fever-reducing medications, AND. • other symptoms have improved.