



GBCA SAFETY TOOLBOX TALK

FIRE EXTINGUISHERS AND FIRE SAFETY

One important tool on all job sites is the fire extinguisher. Often overlooked, fire extinguishers are required on all jobsites site by OSHA. Employees should know how to use it and what to do if a fire occurs.

TIPS AND REMINDERS

- All fire extinguishers must be annually inspected by an authorized fire protection company. Extinguishers also need a monthly visual inspection by an authorized representative of the contractor.
- Fire extinguishers should be located and available throughout the jobsite, as required by OSHA.
- All jobsites need to have the appropriate class of fire extinguisher for the type of fire that may occur (usually an ABC fire extinguisher).
- Any fire extinguisher that has been used, or that does not pass inspections, must be removed from the jobsite and replaced.
- Determine and designate a muster area where all employees go and be accounted for in case of a fire. Make sure all employees know the location of the muster area.
- All flammable materials must be stored properly. This may be in a fire cabinet or an area outside the building.
- Always locate the alarm or fire extinguisher and know how to get out of the jobsite in case of emergency before you start your shift.

BE PREPARED.

THE FIRE WATCH

Employees who are the fire watch on a jobsite should have the training on how to use the fire extinguisher.

The fire watch should,

- Know how long a fire watch needs to remain at the task location.
- Know when to fight a fire or if it has gotten too big to fight.
- Let others know that there is a fire. Examples include yelling "Fire!", sounding an alarm, and pulling the fire alarm if it is active.
- Tell supervision if a fire has occurred, and that they have determined that it is out and made sure that it will not reignite.
- Survey the area where any hot work is going on and make sure all combustible materials are removed or covered so they do not ignite.



GBCA SAFETY TOOLBOX TALK ■ SIGN-IN SHEET

TOOLBOX TALK TOPIC:

EMPLOYER: _____ PROJECT: _____

PRESENTER: _____ DATE: _____

NAME (PRINTED)	SIGNATURE	COMPANY (IF APPLICABLE)
1. _____	_____	_____
2. _____	_____	_____
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20. _____	_____	_____

NOTES AND QUESTIONS:

<p>PRESENTER SIGNATURE (TO VERIFY ABOVE INFO):</p>
